

Miner Elementary School LSAT
LSAT Meeting: September 11, 2023 - 5:00 pm
Meeting Minutes

The meeting came to order at 5:04pm. The meeting was conducted via Zoom.

Introductions:

- The following members were present:
 - Parent Representatives
 - Katrice-Fuller Whitaker (K, PK3 parent)
 - Nick Kushner (K parent)
 - Julie Muir (4th, 2nd, PK4 parent)
 - Teacher Representatives
 - Ms. Dykes (ECE)
 - Ms. Hillenbrand (STEM)
 - Mr. Yoho (K)
- Principal Dance and AP Combs represented the Miner administration
- Several Miner caregivers and community members joined the meeting
- Thank you to our Instructional Superintendent Andria Carruthers for attending!
- Norms from SY22-23 listed below. We will review these and make any edits at our next meeting.
 - Start/end on time
 - Assume best intentions
 - Equity of voice
 - Low tech/high engagement
 - Confidentiality
 - Solutions oriented
 - Students first
 - Respect of differing views
 - Transparency
 - Participation/commitment
- Expectations:
 - Want to ensure that all members were properly elected (concerns about whether or not term limits exist will be reviewed/addressed with our Community Action Team representative)
 - Be sure to see the DCPS LSAT guidelines (and more) on the DCPS LSAT page at <https://dcps.dc.gov/page/local-school-advisory-teams-lsat>
- Set meeting dates/time: 3rd Tuesday of the month from 5-6:30pm:
 - October 17
 - November 21
 - December 19
 - January 16
 - February 20 – *this date is tentative as the February meeting is dependent on when the budget is released*
 - March 19
 - April 16 – *this date is during Spring Break and will need to be changed*
 - May 21
 - June 21 – *this date is after school ends and will need to be changed*
- All meetings except February budget meeting will be virtual. Budget meeting will be held in person at Miner.

Finalize Membership:

- Election of Co-Chairs: Mr. Yoho and Julie Muir
- Election of Secretary: Nick Kushner
- Community Representative(s): elected by LSAT. Nora McGinn (community member and DCPS teacher) is interested and attended tonight's meeting.
- Staff Representative: Mr. Dance will announce the election at tomorrow's staff meeting.

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Mission/Vision:

- When Mr. Dance came to Miner we had no mission/vision so this year we will start the process
- Will involve ALL stakeholders, beginning with staff, then caregivers, and finally community members
- We want to focus on the fundamental traits that make Miner what it is, including cultural objectives

Comprehensive School Plan (CSP):

- Definition: an overall plan in which we set goals for our school culture, in addition to establishing steps needed to achieve those goals
- The Miner CSP is currently in the process of being reviewed by the team lead by IS Carruthers
- Focus areas: shared learning, engagement, culture of achievement, academics
- Goals set for each focus area, then progress monitoring is conducted, and an action plan is shared. A priority of equity is included in each plan/goal.
- Highlights:
 - Shared learning: goal of ensuring what is happening in general education classrooms is happening in special education classrooms
 - Engagement: goal to ensure 80% favorable opinion of Miner and 100% family engagement in some form.
 - Culture of achievement: goal to increase students feeling loved, challenged, and prepared up to 60% from 38% last year (Miner is putting a big emphasis on this based on how low the score was last year); also want to increase in seat attendance from 85% to 94%
 - Academics: growth goals for BOY, MOY, EOY, PARCC, etc. Action plan includes teachers attending reading clinics and other plans to ensure all students are successful.
- Next meeting Mr. Dance will bring district goals to compare to school goals.
- Mr. Dance will share the CSP with the LSAT after the cluster support team makes edits (before the October meeting).

New Staff Support:

- Focus on ensuring there are effective supports all around
- Shoutout to staff who have already gone out of their way to help new staff

Enrollment Update:

- Currently we are 110% enrolled, leading cluster 4
- Last year we started at 367 students and ended at 386
- We currently have 406 students enrolled

Communications:

- Remind and Aspen/Blackboard will be the primary tools for communication – sign up for Remind with your teacher and reach out to them or [Mr. Copeland](#) with questions or troubleshooting.
- Some teachers will use Class Dojo as well
- Goal is to ensure all families are aware of everything going on so all our families (not just our white families) attend and feel included

PTO Check-In:

- First PTO General Meeting is tomorrow, September 12 at 6pm – please join us in the Cafeteria (free babysitting and dinner provided)

Next Meeting: October 17 at 5pm, however we will need to schedule a closed-session meeting before then to discuss some additional funding that has been made available. Mr. Dance will follow up soon.

Meeting adjourned at 6:25pm.