

# Miner PTO General Meeting

May 2, 2023

**The nomination period for the 2023-24 PTO and LSAT  
Combined Election is open! Visit  
[minerelementary.org/election](https://minerelementary.org/election) today to submit your  
nomination form.**

# Agenda

**6:00 - 6:05 Welcome, Introductions, Reading of Minutes**

**6:05 - 6:10 Principal's Report**

**6:10 - 6:25 Election Information Session**

**6:25 - 6:30 Community School Update**

**6:30 - 6:45 School Committee Reports**

6:30 Miner Mutual Aid Network

6:35 LSAT

6:40 Green Team

**6:45 - 6:50 PTO President & VP Report**

**6:50 - 6:55 Treasurer & Teacher Representative Reports**

**6:55 - 7:00 Upcoming Events, Reminders, Opportunities**

**Open Comment:** Other joys, concerns, or questions?



# Welcome!

- Welcome to our May PTO General Meeting!
- Reading of the [minutes](#).
- Thank you to our friends at Christ City Church for providing babysitting for the evening. They are in the Library.
- If you are joining us virtually, please be sure to ask your questions in the chat and they will be asked by our VP.
- After the meeting, please reach out to us at [minerpto@gmail.com](mailto:minerpto@gmail.com) to let us know what you did/did not like about the virtual format - we would LOVE your feedback!
- Next PTO meeting date: Tuesday, June 6, at 6:00pm (our final meeting of the school year!)



# Principal's Report

Principal Dance



# Enrollment For SY23-24

- Enrollment is open! Visit the [DCPS Enrollment page](#) today.
- If you are interested in DCPS aftercare, you must be enrolled for 2 business days before aftercare enrollment opens (date TBD but usually early June).
- ALL students must enroll for next year. They must complete the [enrollment packet](#) as well as provide proof of residency ([click here](#) for a list of supporting documents).
- New students must also provide proof of age (birth certificate, hospital records, previous school records, baptismal certificate, passport).
- Enrollment forms (including supporting documents) can all be submitted online or in person in the Miner Main Office.

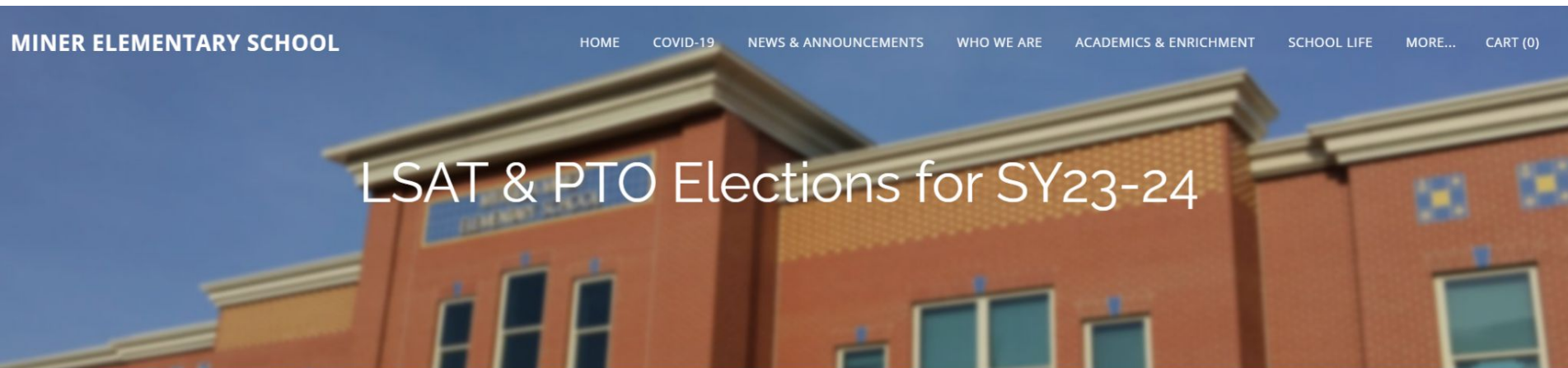


# Election Info Session

LSAT Parent Reps  
PTO Executive Board



# Nomination Period is OPEN!



MINER ELEMENTARY SCHOOL

HOME

COVID-19

NEWS & ANNOUNCEMENTS

WHO WE ARE

ACADEMICS & ENRICHMENT

SCHOOL LIFE

MORE...

CART (0)

## LSAT & PTO Elections for SY23-24

Want to get involved in leadership at Miner? Or serve in a non-official volunteer role?

Want to help improve student achievement?

Advise the principal on important issues?

***Join Miner's Local School Advisory Team!***

Want to help organize fun events for students?

Seek out partnerships and resources to benefit students, staff,  
and parents?

Continue building and strengthening our community?

***Join Miner's Parent Teacher Organization!***

**The nomination period is OPEN.**

Download the [Election Information Packet](#), including nomination form, or click  
here to fill out the [Nomination Form](#) online. Nominations will be accepted  
through May 15 at 5:00 PM.

Interested? Have questions? Contact the PTO at [minerpto@gmail.com](mailto:minerpto@gmail.com)



# Election Information

## Important Dates

- Nominations (including self-nominations) are being accepted through Monday, May 15 at 5pm
- Elections will be held electronically from May 22-30.
- Ballots will be counted and the newly-elected PTO Officers and LSAT Parent Representatives will be notified June 2.
- Results will be announced publicly at the PTO General Meeting on June 6 (results will also be shared electronically and on social media).
- Terms for new PTO Executive Board will begin on Tuesday, June 6 after PTO General Meeting.
- The final LSAT Meeting of SY22-23 will be on Tuesday, June 13. New Parent Representatives are encouraged to attend. The term for the new LSAT begins July 1.
- The first PTO Leadership Team meeting with both outgoing and incoming Executive Board and Committee Chairs will be June 20.

## Additional Information

- Download the [election packet](#) for detailed information, including the paper nomination form
- Fill out the [electronic nomination form](#) or submit a paper form (email to [minerpto@gmail.com](mailto:minerpto@gmail.com)) by May 15 at 5pm
- Visit [minerelementary.org/election](http://minerelementary.org/election) for more information on the election.





# LSAT Parent Representatives

## Position Description

- Work with teacher and staff representatives to advise the principal on priorities and goals
- Work with the principal on developing the local Comprehensive School Plan (CSP), including the supporting budget
- Monitor and assess the implementation of the CSP
- Review data in order to be informed about school needs and trends
- Use assessment results to develop specific strategies for research-based school improvement
- Ensure school alignment with strategic and specific goals and objectives of DCPS

## Additional Information

- Up to 4 Parent Reps can be elected
- Visit [minerelementary.org/lsat](http://minerelementary.org/lsat) for more information on the Miner LSAT.



# PTO Executive Board

[minerelementary.org/parent-teacher-organization](http://minerelementary.org/parent-teacher-organization)

- President and Vice President: Serve as the official representative of the PTO. Coordinate, facilitate, and preside at monthly PTO meetings. Hold regular Leadership Team meetings. Oversee PTO. Act as liaison between PTO and admin. Serve as the central coordinators to help connect parents, teachers, and staff. Oversee PTO and LSAT elections. Manage PTO administrative and general operations. Serve as PTO representative on LSAT (President). Sign contracts (President). Establish and maintain relationships with external organizations and partners with the Community Engagement Committee (President). Oversee the Committee system as a whole, with emphasis on Committees not aligned with other Officers (VP).
- Treasurer: Serve as custodian of the PTO's finances. Manage bank, credit, and insurance accounts. Maintain financial records (hold one copy of all financial records). Lead budget development. Report financial activity at PTO meetings, including a written statement. Prepare year-end financial report. Facilitate an annual audit. Collect revenue. Pay authorized expenses. Maintain 501(c)(3) status and ensure compliance. Provide receipts to donors. Oversee financial aspects of fundraisers and grants with the Fundraising & Grants Committee, including maintaining donor and pledge lists. The Treasurer is elected to a two year term.
- Secretary: Work with the President and Vice President to prepare agendas for PTO meetings. Record and distribute minutes of all Executive Board and General PTO meetings. Maintain the PTO's record-keeping system (both paper and cloud). Manage internal PTO communications with the Communications Committee. Maintain PTO website and calendar.
- Teacher Representatives: Act as a liaison between teaching staff and PTO. Provide a report of school and teacher-led activities at PTO General Meetings. Solicit PTO volunteers for various teacher-led or classroom activities. Inform PTO of school/teacher- sponsored events. Coordinate needs of teachers/students where PTO can assist. Create an annual calendar/ list of classroom/grade-level projects and any PTO involvement requested. Educate teachers on relevant internal PTO processes. Must be a teacher; up to 3 people can serve in this role.

# Community School Update

Ms. ShaLisa Richardson

<https://www.minerelementary.org/community-school.html>



# Community School Update

- We are currently working on a March and April attendance celebration.
- We have some new and gently used adult clothing for anyone in need. Currently working on a time/place to set them out for everyone.
- Donations of school uniforms (new or gently used, particularly PreK sizes) can be dropped off in the Main Office to the attention of “Community School Coordinator” and you can also email Ms. Richardson at [srichardson@ebfsc.org](mailto:srichardson@ebfsc.org)



# School Committee Reports

Mutual Aid Network

LSAT

Green Team



# Miner Mutual Aid Network

Chris Deutsch

<https://www.minerelementary.org/mutual-aid-network.html>



# How Can I Help?

- Financial and in-kind donations to support Miner Mutual Aid can be made through the Miner PTO via the [Donation page](#).
- **EBT Cards** - If you have EBT funds and would like to contribute toward food and household items for the next Community Table, please contact Miner mutual aid at [minermutualaid@gmail.com](mailto:minermutualaid@gmail.com) or reach out to Chris Deutsch at 202-222-8105. This is a fantastic source of support for the community and goes a long way to ensuring we have all we need for the event. If you would like to learn more about volunteering either at an event or as part of the planning team, or would like to set up a time to drop off a donation, don't hesitate to reach out as well

**Next Community Table: TBD May 2023**



# How Can I Receive Help?

- Requests for support can be made by filling out [an online Google form](#).  
The requests are only seen by the members of the Mutual Aid Network Team and will never be shared.
- Alternatively, you can also reach out to any Miner teacher, the Community School Coordinator, or Social Worker.





# LSAT Report

Mr. Jason Yoho and Julie Muir

Next Meeting: May 16, 5pm

<https://www.minerelementary.org/lSAT.html>



# Local School Advisory Team

- Elections for Parent Reps are run by the PTO; elections for teacher reps are run by the WTU. Staff reps are elected by non-WTU staff. Community Reps are elected by the LSAT once they take office (July 1).
- LSAT is present in every DCPS school and is comprised of elected representatives of parents, teachers, staff, and a community member - plus PTO leader and WTU building rep.
- Primary purpose is to advise the Principal on school priorities, goals, budget, and annual school plan.
- SY2022-23 Co-Chairs: Mr. Jason Yoho and Julie Muir
- All meetings are open to the public, and all members of the Miner Community are welcome to listen in and ask questions. Exception is during closed budget deliberations in February.
- For more information on the Miner LSAT, visit <https://www.minerelementary.org/lstat.html>
- Direct questions to [minereslsat@gmail.com](mailto:minereslsat@gmail.com)



# Green Team Report

Ms. Emma Creamer and Ms. Ashley Luttmer

<https://www.minerelementary.org/green-team.html>



# Green Team

- Students worked on various projects for Earth Day, including
  - A special "plant concert" where we listened to plants sing with Mr. Chubb and the PlantWave technology
  - Making recycled bird feeders
  - Planting native flowers in the garden to help with local biodiversity.
- 3rd grade students have begun their American Shad study with Ms. Hillenbrand, Ms. Emma, and the [Anacostia Watershed Society](#). On Friday they're going on a field trip to release them.



- 5th grade students were visited by Ebony Payne, a local Master Gardener, Rosedale ANC Commissioner, and business owner, to learn about herbalism and owning a business
- We will have a garden workday this Sunday, May 7, at 11am. We will work on weeding, rodent prevention, and mulching. Bring water, sunscreen, and a weed whacker if you have one!
- The next Green Team meeting is May 15th at 3:45pm in Ms. Luttmer's room. A virtual link will also be provided.
- Interested in joining the Green Team? Email Ms. Emma at [emma.creamer@foodcorps.org](mailto:emma.creamer@foodcorps.org)
- Follow the garden on [Instagram](#)!

# Regular PTO Business



# President & VP Reports

- Coin Drive Results - Congratulations to Ms. Y. Jones's ECE class!
- Spring Dance success! Thank you to our volunteers!
- Enrollment is open!
- Bike to School Day May 3
- Teacher Appreciation Week is May 8-12
- School Nurse Appreciation Day is May 10
- Chancellor's Parent Advisory Board
- Bear Paw Fund
- How to Connect





# Thank You Spring Dance Volunteers!



# Enroll Today!



DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

Select Language ▾

Powered by Google Translate



## Steps to Enroll

[Home](#)

▾ [Find Your School](#)

[Find Your In-Boundary  
School](#)

[Learn About DCPS Schools](#)

[Selective High  
Schools/Programs](#)

[Open House Dates](#)

### Upcoming School Year 2023-24 Enrollment Guidance

DCPS is excited to open enrollment on Friday, March 31, 2023 to our families and welcome new students to our community! We are proud to serve over 50,000 students and thrilled to launch School Year 2023-2024 (SY23-24) enrollment with your family.

### Complete SY23-24 Enrollment for Your Child

**Need Help with  
Enrollment? Email us at  
[enroll@k12.dc.gov](mailto:enroll@k12.dc.gov)**





# Bike & Roll to School Day

- Weds., May 3, 7:30am
- Lincoln Park
- Hosted by [W6PSPO](#)
- Miner Cheerleaders will be performing!
- Miner will be getting a curb mural as part of the DDOT [Color the Curb program](#).  
The artist will be at Miner on Wednesday morning!



Miner PTO General Meeting - May 2, 2023

**BIKE & ROLL**  
**TO SCHOOL DAY**  
**Color the Ride**

WEDNESDAY, MAY 3, 2023  
LINCOLN PARK  
EAST CAPITOL & 11th ST SE  
7:30-8:15am

**Buckle your helmet, wear your school gear and  
"Color the Ride" with us!**

DC Mayor Muriel Bowser • Ward 6 Councilmember Charles Allen  
US Department of Transportation • DC Public Library's Book Bike  
DC Commission on the Arts and Humanities  
DC Public Schools HS Teachers and Athletes  
Eastern High School Marching Band • DC Department of Transportation  
Metropolitan Police Department Bike Patrol Trainees  
DC Water's Wendy the Water Drop • Fia Foundation • The Hill Center  
National Parks Service and Jr Ranger Program  
**National Center for Safe Routes to School**  
Payne and Miner Cheerleaders  
Streets Calling DC • Greater Greater Washington  
Make a chalk mural with Ward 6 (and Ward 7!) school friends!

@w6pspo @walkrollschool  
#ColortheRide  
#BikeRolltoSchoolDay

w6pspo.org

**capitol hill  
community foundation**  
capitolhillcommunityfoundation.com

# Chancellor's Parent Advisory Board



DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

WE ARE  
DISTRICT OF COLUMBIA  
GOVERNMENT OF THE  
DC MURIEL BOWSER, MAYOR

*Now accepting applications:*

## DC Public Schools Chancellor's Parent Advisory Board



**Apply by May 7, 2023**  
**[bit.ly/dcpschancellorparentboard](https://bit.ly/dcpschancellorparentboard)**

DCPS is looking for parents and caregivers from across the District to join Chancellor Lewis D. Ferebee's Parent Advisory Board for School Year 2023 - 2024. The Advisory Board provides space on a monthly basis for parents to receive timely updates from the Chancellor and DCPS leadership, ask questions, and engage with various DCPS teams to learn about and provide input on current or emerging priorities and initiatives.

# Bear Paw Fund

<https://www.minerelementary.org/bear-paw-fund.html>



I would like to contribute to Miner Elementary PTO's **BEAR PAW FUND**  
and help reach our 50% family participation and \$10,000 fundraising goal  
for the 2022-23 school year!

**MY GIFT AMOUNT:** \$ \_\_\_\_\_

The Miner PTO is a 501c3 charitable organization and all gifts are fully tax-deductible - tax receipts will be provided.

Suggested Amounts:    \$1-\$49 (Small Paw)    \$50-\$249 (Medium Paw)    \$250-\$499 (Large Paw)    \$500+ (Grand Paw)

Or consider Donating a month for Miner! Think about how much you would be paying each month for private school, preschool, or daycare. Donate - or pledge to donate - as much of that as you can.

Child(ren) Name(s): \_\_\_\_\_

Child(ren) Teacher(s): \_\_\_\_\_

Donor Name: \_\_\_\_\_ Donor Contact (email or phone): \_\_\_\_\_

Donor Address/City/State/Zip: \_\_\_\_\_

Circle the Paw Size that's right for you, fill out the above information and leave this form in the main office,  
return it to your child's teacher or to any PTO leader.

## CONTRIBUTION OPTIONS

The PTO accepts checks (made payable to "Miner PTO"), via Venmo @MinerPTO, online at [www.minerelementary.org/donate](http://www.minerelementary.org/donate),  
or use the QR Code on the back of this form.

\_\_\_ I would like to contribute my gift in full today via check, Venmo or credit card.

\_\_\_ I would like to pledge my gift in monthly installments to sustain the PTO long-term (Choose monthly donations on [PayPal page](#)).

\_\_\_ I will check with my employer to see if they match charitable giving. (Many employers/workplaces offer fully or partially matched donations made by employees. Share this opportunity with your employer to see if they're willing to support the Bear Paw Fund too!).

\_\_\_ I want to contribute another way: \_\_\_\_\_

This pledge form is also available online at [www.minerelementary.org/donate-pledge-form](http://www.minerelementary.org/donate-pledge-form)



# Bear Paw Fund

<https://www.minerelementary.org/bear-paw-fund.html>



## Every gift makes a difference, no matter the size!

Your contribution helps the Miner Parent Teacher Organization (PTO) fund great things for Miner students and the Miner community:

- Field Trips
- Classroom Technology
- Classroom Supplies
- Schoolwide Events
- Garden Program
- Mutual Aid Network

**And so much more!**



**Scan the QR code above to donate NOW!**

For more information about Miner and the PTO,  
visit: [minerelementary.org](https://www.minerelementary.org)

Want to donate time instead? Check this box to hear about school volunteer opportunities! ☐

This pledge form is also available online at [www.minerelementary.org/donate-pledge-form](https://www.minerelementary.org/donate-pledge-form)

# How to Connect

- All parents, guardians, teachers, and staff are automatically members of the PTO
- To receive PTO email updates, “The Week Ahead” newsletter, and more, we encourage you to subscribe to the PTO email list by filling out this form:  
<https://www.minerelementary.org/join-the-ptol.html>
- Follow us on [social media](#)
  - School social media:
    - <https://twitter.com/MinerElementary>
    - <https://www.facebook.com/MinerDCPS/>
    - <https://www.instagram.com/minerelementaryschool/>
  - PTO social media:
    - <https://twitter.com/MinerPTO>
    - <https://www.instagram.com/Miner.PTO/>
  - Other Miner social media:
    - Miner Equity Team: <https://twitter.com/EquityMiner>
    - Miner Green Team: <https://www.instagram.com/Minerelementarygarden/>
- How to share messages: email [minercomms@gmail.com](mailto:minercomms@gmail.com) and specify which platforms you would like your messages shared on (schoolwide messaging, social media only, etc)
- Follow the school calendar on the [Miner homepage](#)! You can even add it to your phone’s calendar.



# Treasurer Report

Nick Heitger



# Treasurer Report (This Period)

*Income & Expense Summary 4/1/23 to 4/30/23*

<b>Balance as of March 31st, 2023:</b>	<b>\$24,379.99</b>
<b>Add: Income (Apr. 1 thru Apr. 30)</b>	<b>\$0.00</b>
<b>Subtract: Expenses (Apr. 1 thru Apr. 30)</b>	<b><u>-\$11,799.42</u></b>
<b>Balance as of March 31st, 2023:</b>	<b>\$12,580.57</b>

## Notes:

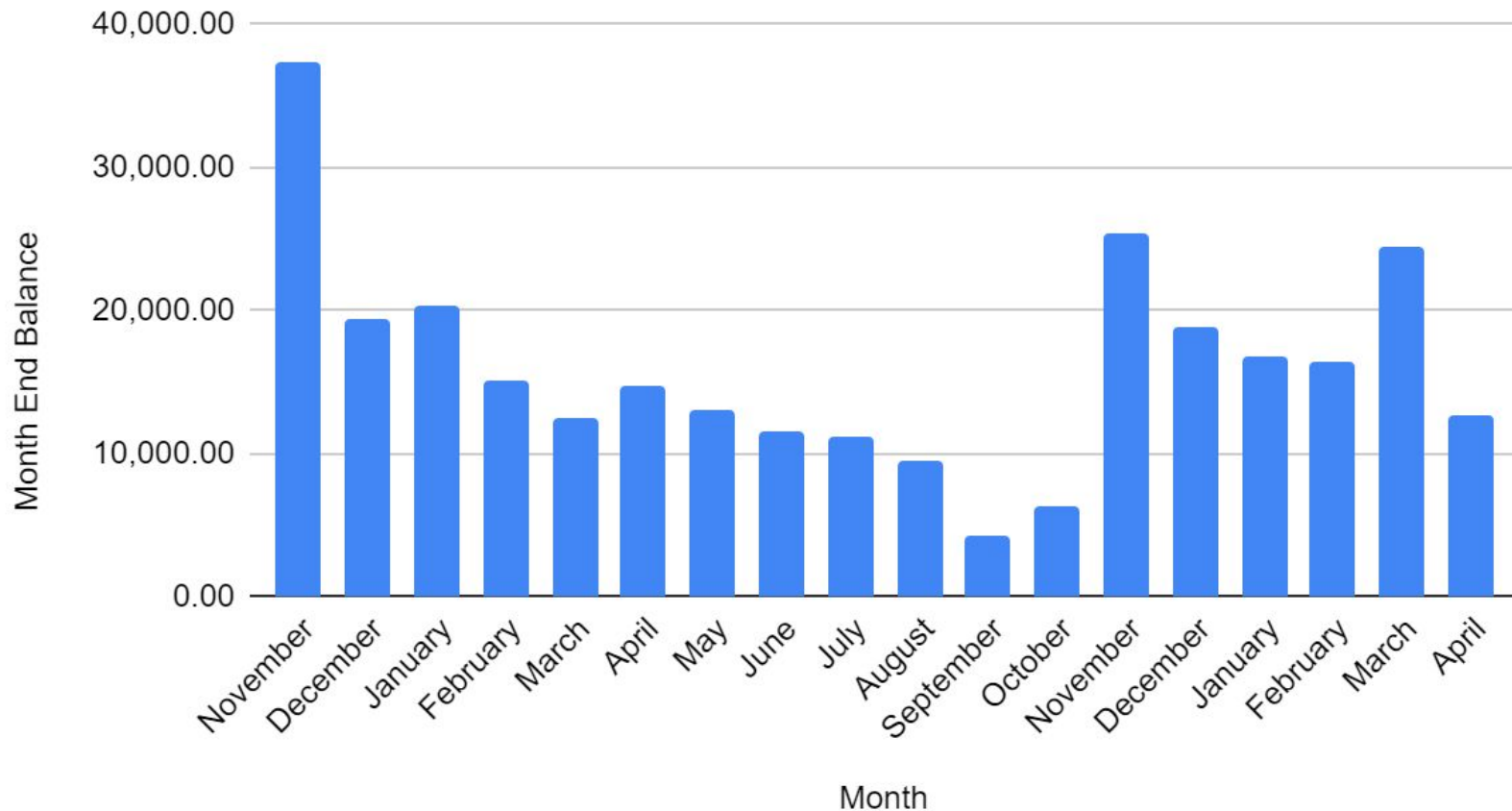
- Currently owe an add'l \$5,000 for Food Corp.
- New Checking Account has been established for Community Table & Principal's fund, creating the reduction in PTO General Funds for March
- Once add'l Food Corp. and Principal's Discretionary Funds are accounted for, the PTO has approximately \$7K in remaining funds to complete end of year activities and garden investments as well as early school year '23 - '24 Tree Deposit



# Treasurer Report (This Period)

*Cash Balance by Month Summary 11/1/21 to 4/30/23*

## Month End Balance

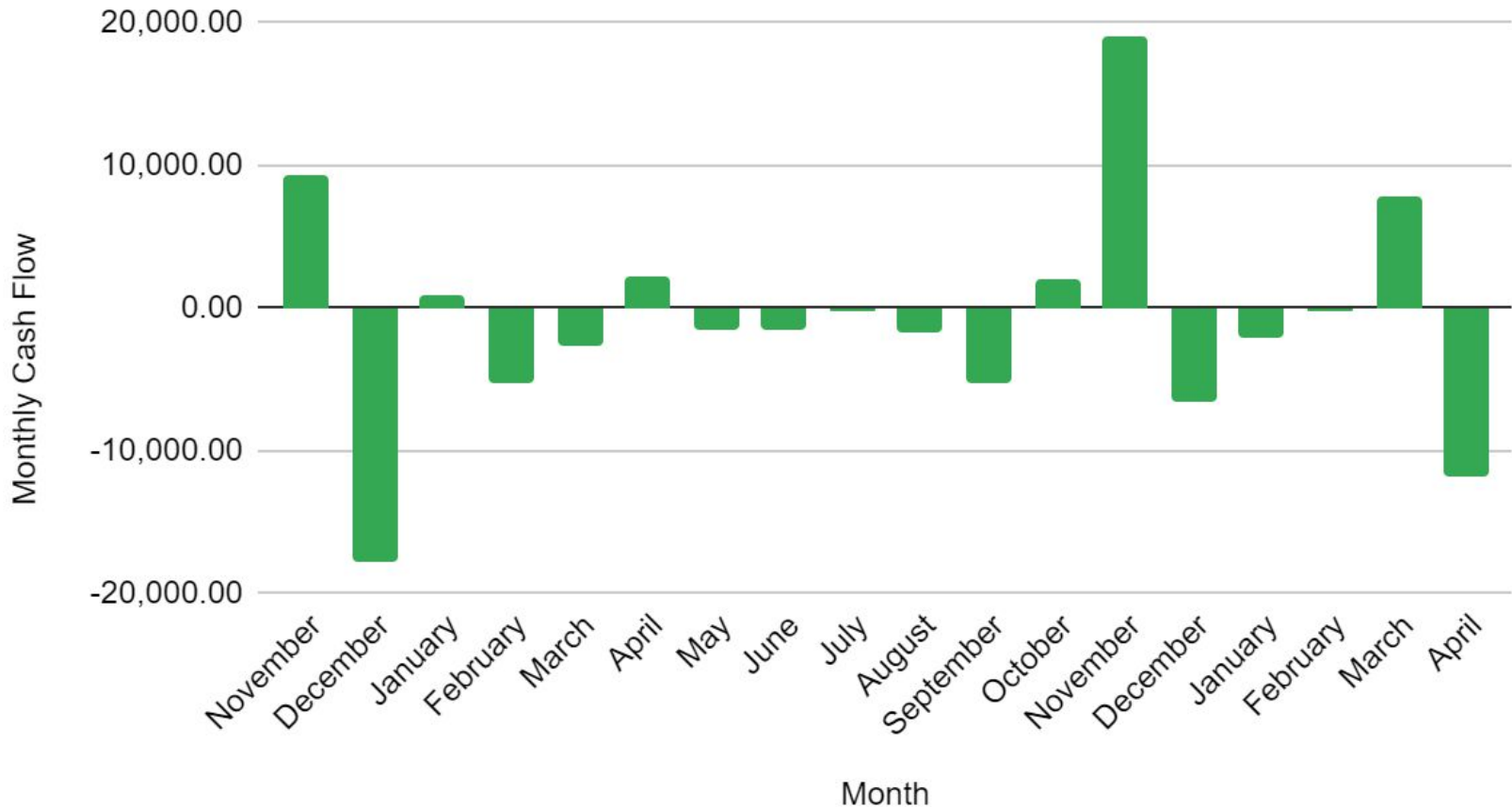




# Treasurer Report (This Period)

*Cash Flow Summary 11/1/21 to 4/30/23*

## Monthly Cash Flow



# Teacher Representative Report

Ms. Hayes



# Teacher Representative Report

- PARCC testing began today for our 3rd-5th grade students
- No School Monday, May 29 (Memorial Day)



# Upcoming Events, Reminders, & Opportunities



# Upcoming Events (1 of 3)

## Wednesday, May 3

- **7:30 AM - 8:15 AM in Lincoln Park // National Bike and Roll to School Day:** Join families from Miner and our sister schools on Capitol Hill for this annual tradition! Meet in the park to gather and hear speeches from local dignitaries, then bike/walk/scoot/roll together to Miner to start the day! More information [here](#).
- **4:00 PM - 5:00 PM at Miner Elementary // DC Scores Junior Scores Match:** Help us support our Mighty Miner Bears Junior Scores soccer team as they host [Whitlock Elementary](#)!

## Thursday, May 4

- **4:00 PM - 6:00 PM at Miner Elementary // DC Scores Elementary Scores Matches:** Help us support our Mighty Miner Bears Elementary Scores girls and boys soccer teams as they host [Whitlock Elementary](#)!

## Sunday, May 7

**11:00 AM in the Miner Garden // Garden Work Day:** Bring your sunscreen, water, gloves, and a weed whacker if you have one and join us for a garden work day. Our focus will be on weeding, rodent prevention, and mulching. Please email [Ms. Emma](#) to let her know if you're coming!

## Monday, May 8 - Friday, May 12

- **Teacher Appreciation Week**

## Wednesday, May 10

- **School Nurse Appreciation Day**





# Upcoming Events (2 of 3)

## Monday, May 15

- **3:45 PM - 4:30 PM in Ms. Luttmer's Classroom // Green Team Meeting:** Join us as we discuss a final school-wide event for students plus planning for summer in the garden.
- **5:00 PM // Nomination Period Closes:** The nomination period for the election of LSAT Parent Representatives and PTO Executive Board opens on Monday, April 24. Only parents/guardians may run for LSAT Parent Representative but both parents/guardians and teachers/staff may run for PTO Executive Board. Please visit our [dedicated election page](#) for more details and email [minerpto@gmail.com](mailto:minerpto@gmail.com) with any questions you may have. The nomination period closes at 5pm on May 15.

## Tuesday, May 16

- **5:00 PM - 6:30 PM via Zoom // LSAT Meeting:** All are welcome to observe the Local School Advisory Team's discussions with Principal Dance. For more information, visit our dedicated [LSAT webpage](#).

## Wednesday, May 17

- **4:00 PM - 5:00 PM at C.W. Harris Elementary // DC Scores Junior Scores Match:** Help us support our Mighty Miner Bears Junior Scores soccer team as they take on [C.W. Harris ES](#)!

## Thursday, May 18

- **4:00 PM - 6:00 PM at J.C. Nalle Elementary // DC Scores Elementary Scores Matches:** Help us support our Mighty Miner Bears Elementary Scores girls and boys soccer teams as they take on [J.C. Nalle ES](#)!



# Upcoming Events (3 of 3)

## Monday, May 22 - Tuesday, May 30

- **Combined PTO and LSAT Election // Voting Period:** The period to vote for PTO Executive Board and LSAT Parent Representative opens Monday, May 22 and closes at 5pm on Tuesday, May 30. Information about casting electronic ballots will be distributed to Miner families and staff (one ballot per family). Please remember that both parents/guardians and teachers/staff may vote for PTO Executive Board, but only parents/guardians may vote for LSAT Parent Representative. [Visit our dedicated election page for more information.](#)

## Tuesday, May 23

- **5:00 PM - 6:00 PM via Zoom // PTO Leadership Team Meeting:** The monthly meeting of the PTO Executive Board and Committee Chairs is open to anyone interested in attending and/or providing feedback to PTO leadership. [Click here for more information about the Miner PTO.](#)

## Monday, May 29

- **Memorial Day (School Closed)**

## Tuesday, May 30

- **5:00 PM // Ballot Closes:** This is the final day to vote for PTO Executive Board and LSAT Parent Representatives in the PTO and LSAT Combined Election (one vote per family, please). The ballot closes at 5pm. Please remember that both parents/guardians and teachers/staff may vote for PTO Executive Board, but only parents/guardians may vote for LSAT Parent Representatives.

## Tuesday, June 6

- **6:00 PM - 7:00 PM in the Cafeteria // PTO General Meeting:** Join us for the PTO's regular monthly meeting for membership to hear the latest news, developments, and plans from the PTO leadership, Principal Dance, and special guests. A virtual option will be available. *At this final meeting of the school year we will announce the winners of the [PTO and LSAT election](#) and transition to our new PTO Executive Board.* [Click here for more information about the Miner PTO.](#)



# Reminders & Opportunities

- [Click here](#) for the PTO and LSAT Election website!
- Sign up to be a PTO volunteer! Complete the form by [clicking here](#)!
- If you are interested in joining a PTO Committee, visit <https://www.minerelementary.org/parent-teacher-organization.html> and email [minerpto@gmail.com](mailto:minerpto@gmail.com)
- If you are interested in becoming more involved in the garden/with the Green Team, visit <https://www.minerelementary.org/green-team.html> and email Ms. Ashley Luttmer at [ashley.luttmer@k12.dc.gov](mailto:ashley.luttmer@k12.dc.gov) or Ms. Emma Creamer at [emma.creamer@foodcorps.org](mailto:emma.creamer@foodcorps.org)
- If you would like more information on the Miner Mutual Aid Network, or to volunteer at/donate to an upcoming Community Table, visit <https://www.minerelementary.org/mutual-aid-network.html> and email [minermutualaid@gmail.com](mailto:minermutualaid@gmail.com)
- Enroll for SY23-24 by [clicking here](#)!





# Thank You!

Any joys, questions, or concerns that you'd like to share?