

Miner Elementary School LSAT

LSAT Meeting: September 6, 2022 - 5:00 pm

Meeting Minutes

The meeting came to order at 5:02pm. The meeting was conducted via Zoom.

Introductions:

- Welcome Principal Dance and MSL Copeland!
- The following members were present:
 - Parent Representatives
 - Julie Muir (3rd, 1st, PK3 parent)
 - Parent Organization Representative – Brandon Scott (2nd parent)
 - Teacher Representatives
 - Ms. Hillenbrand (STEM)
 - Ms. Mitchell (ELL)
 - Mr. Yoho (K)
 - Staff Representative: Ms. Charlene Stapleton (CSL)
- Norms and Expectations:
 - Start/end on time
 - Assume best intentions
 - Equity of voice
 - Low tech/high engagement
 - Solutions oriented
 - Confidentiality for closed meetings
 - Students first
 - Respect of differing views
 - Transparency
 - Participation/commitment
 - Be sure to see the DCPS LSAT guidelines (and more) on the DCPS LSAT page at <https://dcps.dc.gov/page/local-school-advisory-teams-lsat>
- Set meeting dates/time: 3rd Tuesday of the month from 5-6:30pm. Dates are as follows (and can be found on the Miner calendar):
 - October 19 – suggested in person
 - November 15
 - December 20
 - January 17
 - February TBD—the February meeting is dependent on when the budget is released; suggested in person and likely to exceed the regular time frame.
 - March 21
 - April TBD—3rd Tuesday of the month is during Spring Break
 - May 16
 - June 20 – this will be after LSAT Parent Representative elections for 2022-23, though the term of the current Representatives does not end until June 30, 2022; newly elected Representatives will be encouraged to attend

Election of Chair(s) and Secretary:

- Election of Co-Chairs: Agreed to elect a parent Co-Chair at the next meeting when we have more Parent Representatives; Mr. Yoho will be Co-Chair
- Election of Secretary: Waiting until October meeting when we have more Parent Representatives

Discussion of Open Seats:

- Nominations for Community Representatives: ShaLisa Richardson (Community School Coordinator)
- Open Parent Representative seats (3): election to be held Sept. 19-21 (nomination deadline is September 18 at noon)

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Principal's Report:

- Thank you to PTO for breakfast for staff their first week
- “Donuts with Dance” for staff last week
- 2 great weeks with staff so far
- Hiring
 - 5 open positions
 - 2 education aides (1 was offered and accepted but there was a mix up at Central Office so we are trying to figure that out)
 - 2 general education teachers (2nd grade math and 4th grade ELA)
 - 1 inclusion teacher for students with specific needs
 - A new first grade teacher has been hired but is waiting on DCPS to on-board her (Ms. Harvey)
 - We have great subs (including Ms. Jenkins) to fill in as needed
- Back to School Night: September 8 at 5:30pm (families will continue to receive robo calls and texts to remind them)
- Concern about crossing guard

Comprehensive School Plan (CSP):

- Principal Dance meeting with Instructional Superintendent and Cluster Friday; will share CPS with staff and then families
- CSP helps monitor goals and progress to ensure we meet EOY goals
- Goals include:
 - Collaboration (key to include staff in all decisions)
 - Engagement (working with Bijan Verlin and Community Action Team)
 - Culture of Achievement and Academics (includes SEL)
- Attendance
 - Attendance at end of year was 87.32%--district goal is 95%; DCPS likes improvement of 5-8% so our goal for EOY this year is 92%
 - Projected attendance is 395 for this year; 42 enrolled students who are “unaccounted for” (either have not attended yet or have enrolled elsewhere)
 - Currently at 85.5% of projected goal; expected to be at 95% by end of this week (that’s also a district goal but district is currently at 86%)
- Technology
 - There are MANY devices that are not working that must be officially discarded
 - Still 1:1 in grades 3-5 and 3:1 in grades PK-2
 - Students currently taking BOY testing on these devices
 - We now have a computer lab that can hold 20-25 students!
 - Teacher devices:
 - Looked at by OCTO; non function devices were replaced
 - 8 additional devices for staff have been delivered this week
 - OCTO will have a rep at school Tuesdays and Thursdays to help with tech needs (can help with all teacher tech needs, not just computers)
 - Non-computer devices:
 - No update on SmartBoards
 - According to DCPS, we are “due” for upgrades (have been told this for over a year)

Mission/Vision Work:

- Goal is to create a mission and vision with entire community
- Collaboration is key
- No true Mission/Vision in 5+ years

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Community School Check-In:

- SMILE-4 Parent Workshop on calendar for 9/13 but date could change due to PTO meeting; these will be ongoing workshops
- Ms. ShaLisa Richardson (CSC) nominated for Community Rep

Equity Team Check-In:

- Mr. Dance meeting with Kindred, etc. this week
- Equity Team took a step back while virtual and hoping to be more active this year

PTO Check-In:

- Election underway (nomination period open) for 3 LSAT Parent Reps and PTO Treasurer
- Kicking of Bear Paw Fund soon
- Working on a budget
- Greenery Sale underway
- Need Committee Chairs
- Meeting Tuesday, Sept 13 will be in person with virtual option

Next Meeting: October 18 at 5pm.

Meeting adjourned at 6:20pm.