

**Miner Elementary School LSAT**  
LSAT Meeting: April 19, 2022 - 5:00 pm  
**Meeting Minutes**

*The meeting came to order at 5:07pm. The meeting was conducted via Zoom.*

**Welcome and Introductions:**

- The following members were present:
  - Parent Representatives
    - Andrea Jones (K parent)
    - Allison Mitchell (PK4 parent) – Co-Chair
  - Parent Organization Representative – Julie Muir (2<sup>nd</sup> and K parent)
  - Teacher Representatives
    - Ms. Hillenbrand (STEM)
    - Ms. Jones (ECE)
    - Dr. Ramsey (Psychologist)
    - Mr. Yoho (K) – Co-Chair
  - WTU Representative – Mr. Martin (2<sup>nd</sup> Grade Math)
  - Staff Representative – Charlene Stapleton (Business Manager)
- Reviewed LSAT purpose and norms, which are posted to the LSAT page of Miner’s website (<https://www.minerelementary.org/lsat.html>)

**LSAT Elections SY22-23:**

- Parent Representatives
  - Election announced/nomination period goes live April 25
  - Q&A sessions at both PTO General Meeting (May 3) and in a special election info session (May 4)
  - Nomination period closes 5pm May 16
  - Ballot goes live May 23 (election is electronic)
  - Ballot closes 5pm May 31
  - Winners announced at the June 7 PTO General Meeting
  - Newly elected LSAT Parent Reps encouraged to attend June 14 LSAT meeting; term officially begins July 1
- Teacher Representatives
  - WTU Rep and Teacher Reps elected in May
  - WTU has not yet given guidance as to whether the election will be electronic or in-person

**Budget:**

- Bijan Verlin and Shawn Stover were present to discuss budget
- Due to small numbers of staff and parents in attendance, budget presentation meeting has been moved to May
- IS Stover will present budget to staff next Wednesday morning

**Next Meeting:**

- May 17 at 5pm

*Meeting adjourned at 5:35pm.*