

**Miner Elementary School LSAT**  
LSAT Meeting: December 21, 2021 - 5:00 pm  
**Meeting Minutes**

*The meeting came to order at 5:03pm. The meeting was conducted via Zoom.*

**Welcome and Introductions:**

- The following members were present:
  - Parent Representatives
    - Andrea Jones (K parent)
    - Allison Mitchell (PK4 parent) – New Co-Chair
    - David Treat (4<sup>th</sup> and 1<sup>st</sup> parent) – Outgoing Co-Chair
  - Parent Organization Representative – Julie Muir (2<sup>nd</sup> and K parent)
  - Teacher Representatives
    - Ms. Hillenbrand (STEM)
    - Dr. Ramsey (School Psychologist)
    - Mr. Yoho (K) – Co-Chair
  - WTU Representative: Mr. Martin (2<sup>nd</sup>)
- Welcome back to Ms. Angry! In the event that an administrator is unable to attend an LSAT meeting it is recommended that we still meet to deliberate, and then Chairs can report the outcome to Principal Angry.
- Reviewed LSAT purpose and norms, which are posted to the LSAT page of Miner’s website (<https://www.minerelementary.org/lsat.html>)

**LSAT Administrative:**

- The Treat family will be greatly missed by the Committee and the Community as a whole. We thank David for his service to the LSAT and Miner.
- Special Election to replace David Treat as Parent Representative (as well as for a new PTO Secretary) is underway and voting closes January 3 at 5pm. Winners will be announced January 4 (despite the fact that we will not return to school until January 5).
- Two LSAT candidates:
  - Erica Brooks (K parent)
  - David Lerner (PK parent)

**School Org “Alignment” Check In:**

- Community School: a before and aftercare provider is expected to start on January 10. Background checks have been conducted, so we are just awaiting DCPS approval.
- Equity Team – with the return of Kindred the Equity Team is taking a backseat and letting Kindred pave the way with dialogue groups. Surveys and emails about dialogue groups will go out via email and Kindred staff will hold in-person events at drop-off to encourage support.
- Mutual Aid – successful Community Table event on 12/18. They did a better job of promoting this and therefore received a lot of donations as well as more people stopping by.
- Green Team – Ms. Emma Creamer of FoodCorps is working in the garden along with Ms. Luttmer, our school garden coordinator.
- PTO – Greenery Sale was successful – all items sold out! Bear Paw fund will be the big push in the Spring. LSAT agreed that PTO should push next General Meeting to Jan. 11 due to delay in returning to school (meeting is currently scheduled for Jan. 4 but we are now returning Jan. 5).

**COVID and Technology:**

- Announcement went out school-wide today that devices are available beginning January 3 in the event we go virtual
- Ms. Angry to follow up on Chromebooks needs
- No COVID coordinator

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**School Leadership/Communications/Operations:**

- Concern with inconsistent and lacking communications
- Announcements aren't going out timely (not just COVID announcements which are controlled by DCPS, but also important ones such as the return of Principal Angry and the departure of Mr. Bellamy)
- Some communications are confusing and need to be clarified (one suggestion was to have a 2<sup>nd</sup> staff member read over before anything is sent)
- It was requested that in some cases teachers be informed before families as families will inevitably reach out to their teachers with questions (Principal and WTU Rep to meet to discuss a way to make this possible).
- Response time (or lack of response) to emails is also a concern.

**Comprehensive School Plan (CSP):**

- Concern that it was supposed to be shared with staff but was not (it was shared with LSAT Chairs)
- Principal Angry will send the most updated version marked "DRAFT" as soon as she can

**Enrollment:**

- \*Projection: 395 (this year's projection was 376)
  - *\*This info is from the November 2021 LSAT meeting as Principal Angry didn't have the information on hand.*
- Ms. Green (Attendance Clerk) and DCPS Central Office are working hard to ensure we are meeting benchmarks and counting attendance.
- Class rebalancing: concerns with the small size of the 3 first grade classrooms (each under 15 students) as compared to the 2 over-sized 2<sup>nd</sup> grade classrooms (20+ students in each)

**Budget:**

- Budget priorities from years past emailed to LSAT
- Recommendation: send a survey school-wide so all stakeholders can share their priorities – survey sent in 2017 was shared for our reference. PTO will work with LSAT and Admin to send it.
- Budget process has changed drastically so webinars will be held for anyone interested in learning the new process.

**Next Meeting:**

- January 18 at 5pm
- January Meeting Topics: Budget and BOY data
- Have a great Winter Break! Thanks to everyone for their dedication to Miner!
- Huge thanks to David Treat for his service to LSAT and Miner. He and his family will be missed!

*Meeting adjourned at 6:14pm.*