

Miner Elementary School LSAT

LSAT Meeting: November 16, 2021 - 5:00 pm

Meeting Minutes

The meeting came to order at 5:04pm. The meeting was conducted via Zoom.

Welcome and Introductions:

- The following members were present:
 - Parent Representatives
 - Latoya McCarthy-Scott (5th and 1st parent)
 - Allison Mitchell (PK4 parent)
 - David Treat (4th and 1st parent) – Co-Chair
 - Parent Organization Representative – Julie Muir (2nd and K parent)
 - Teacher Representatives
 - Ms. Hillenbrand (STEM)
 - Dr. Ramsey (School Psychologist)
 - Mr. Yoho (K) – Co-Chair
 - WTU Representative: Mr. Martin (2nd)
- Thank you to our DCPS Cluster 4 Instruction Superintendent Shawn Stover and Community Action Team Leader Bijan Verlin for attending, along with APs Bellamy and Coleman
- Reviewed LSAT purpose and norms, which are posted to the LSAT page of Miner’s website (<https://www.minerelementary.org/lsat.html>)

Internal LSAT Operations:

- David Treat is leaving Miner so we will need to elect a new Parent Rep and Parent Co-Chair
- PTO President (Parent Organization Rep Julie Muir) can appoint someone until a special election is held
- Special election will be held for both LSAT Parent Rep and PTO Secretary
- Allison Mitchell elected LSAT Co-Chair by consensus (effective upon David Treat’s departure)
- Chairs to prepare agenda and request data well in advance of meetings so both admin and LSAT have time to prepare and make requests
- External feedback tool has been added to LSAT page of website ([click here](#)); additionally minereslsat@gmail.com is the new LSAT email address (emails go to the Co-Chairs)

School Leadership/Communications/Operations:

- Principal Angry update: she is scheduled to return December 15; AP Bellamy is at Miner through December 10.
- Administration will be holding chats and office hours. Office hours will be Thursday mornings from 9:30-10:30am; the first “chat” will be November 30 and will focus on attendance.
- Communication concerns were addressed at townhall; parents are hopeful that the Communications Plan will be followed
- Staff is still concerned about lack of communications
 - Staff meeting cancelled (can’t be rescheduled due to holiday)
 - Staff morale is low because of lack of communication and lack of support
 - Hard for staff to support SEL for students when they don’t receive SEL support for themselves
- Staff Shortage: personnel committee is still conducting interviews though on-boarding is taking a very long time
- Central Office staff is getting cleared to serve as subs in classrooms

Enrollment:

- Projections: 395 (this year’s projection was 376)
- Public budget session to dig into the new budget model is tomorrow (Nov. 17)

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Comprehensive School Plan (CSP):

- CSP is a living document – AP Lee started working on it before he left
- Principal Angry has a 3 pronged focus:
 - Teachers improving their practice
 - Kids being and feeling loved
 - Sense of community
- A draft was shared with LSAT Chairs and will be shared with WTU Rep; LSAT Chairs will share with LSAT

Technology:

- When are we getting devices from DCPS?
 - Lost devices have been documented
 - 4th graders (last year's 3rd graders) received devices 1:1 last year but many were lost; once lost devices are locked by Central Office outstanding devices will be replenished (date unknown) - IS Stover will follow up – we should have them
 - 3:1 ratio for K-2nd grade (Ms. Offor is tech POC at Miner; she is tracking what is currently missing)
- Tech Committee is not yet formed (staff has been surveyed about committee interests but none are formed yet)
- PTO has purchased 49 Chromebooks over the last few years
 - 24 have been given out to SPED, K, and 1st
 - Many were given out as take-home devices last year and either were not returned or were returned broken/unusable
 - During tonight's meeting the PTO purchased 12 Chromebooks at the request of staff

COVID:

- Miner is meeting the 20% testing threshold
- Families are required to opt OUT, not to opt IN. AP Bellamy to re-send opt-out form to families
- Should PTO write a letter in support of mandatory vaccinations for all students? This has been asked by W6PSPO – recommendation is to poll families (table discussion until upcoming PTO Leadership Team and General Meetings)

Budget:

- Upcoming meeting for LSAT to learn about new budget process
- Be thinking of priorities in advance of December meeting (LSAT Chairs to share past priority lists)

External Check In:

- Community Day November 20
 - CSC and Garden Team: Campus Cleanup 10am-11am (community service hours will be offered; have been in contact with Eastern HS)
 - Mutual Aid Network hosting Community Table from 11am-1pm. To volunteer or donate, email them at minermutualaid@gmail.com
- Equity Team – meeting tomorrow (Nov 17) at 6pm
- Green Team – Ms. Emma Creamer of FoodCorps will be full-time at Miner soon. She will manage the garden and hopefully be able to restart the Garden Club, as well as co-teach about food and nutrition.
- PTO – Greenery Sale has opened online; volunteers needed at event Dec 3 and 4.
- This portion of the meeting will be moved earlier in the agenda going forward

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Next Meeting:

- December 21 at 5pm
- December topics: budget priorities, BOY data review, budget model changes
- June meeting moved to June 14
- Huge thanks to David Treat for his service to LSAT and Miner. He and his family will be missed!

Meeting adjourned at 6:31pm.