

Miner Elementary School LSAT
LSAT Meetings: February 16 and 22, 2021 - 5:00 pm
Meeting Minutes

February 16, 2021

The meeting came to order at 5:03pm. The meeting was conducted via Zoom.

Introductions:

The following members were present:

- Parent Representatives
 - Marissa Gunn (K parent)
 - David Treat (3rd and K parent)
 - Bernadette Wittschen (2nd and PK4 parent) – Co-Chair
- Parent Organization Representative – Julie Muir (1st and PK4 parent)
- Teacher Representatives
 - Ms. Coles (Instructional Coach)
 - Ms. Halley (3-5 SPED)
 - Ms. Hillenbrand (5th)
 - Mr. Yoho (K) – Co-Chair
- WTU Representative – Mr. Martin (2nd)
- Community Representatives
 - Josh Gillerman

Reopening Update:

- 2 positive COVID cases at Miner
- Email went out to inform the community
- 2 classrooms did not open on time due to COVID
- One room had to go virtual due to COVID; scheduled to reopen on 2/18/21
- All remaining impacted staff can return on 2/18/21 (some staff including can return tomorrow)
- Some seats in in-person classrooms are still open as calls were paused during COVID situation
- Protocols in place did work as no close contacts tested positive
- Both positive cases are doing much better
- Double masking is not required but most staff are doing it
- PTO has purchased KN95s and N95s

Compliance with COVID Protocols:

- Concern of staff not wearing masks in Main Office
- According to admin, there is compliance in the office except when eating/drinking
- Admin states that protocols are working – if there was mask non-compliance, then the close contacts to the staff who tested positive would have also tested positive. They did not.
- A reminder can go out to staff that masks must be on in a shared space unless eating/drinking.
- All required signs (which include reporting info) are posted in the school.

Schedule Budget Meeting:

- February 22, 5pm
- Back-up date: February 23, 5pm

Meeting adjourned at 5:29pm

February 22, 2021

The meeting came to order at 5:04pm. The meeting was conducted via Zoom.

Introductions:

The following members were present:

- Parent Representatives
 - Marissa Gunn (K parent)

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- Latoya McCarthy-Scott (K parent)
- David Treat (3rd and K parent)
- Bernadette Wittschen (2nd and PK4 parent) – Co-Chair
- Parent Organization Representative – Julie Muir (1st and PK4 parent)
- Teacher Representatives
 - Ms. Coles (Instructional Coach)
 - Ms. Halley (3-5 SPED)
 - Ms. Hillenbrand (5th)
 - Mr. Yoho (K) – Co-Chair
- WTU Representative – Mr. Martin (2nd)
- Staff Representative – Ms. LaTorya Loving (ECE paraprofessional)
- Community Representatives
 - Josh Gillerman
 - Nikki Wiggins

Budget Discussion:

- Admin shared budget priorities in a slide presentation
- We have been given funding for an additional 1st grade teacher and 3rd grade teacher (it is possible based on class size the 3rd grade class may be a 2nd/3rd combined class)
- There has been a reduction in ELS inclusion but we were budgeted for an additional SPED inclusion
- Autism program has been removed from Miner (and therefore removed from the budget)
- We will need an additional special subject teacher (at least .5)
- Based on budget proposed we are \$136K over so edits need to be made
- Questions/comments from those present:
 - Is the library position required? Can it be part time? Can a library aide fill the role? Uncertain what would be approved but we can try any option.
 - SEL: we are expecting an increase in needs when students return in person
 - Literacy Lab is not required and therefore not in the budget (it's approximately \$14k)
 - If we were to hire a STEM teacher, he/she would likely have to be partially a special subject teacher as well to make up for the additional classes in 1st and 3rd grades
 - SPED coordinator: new position for SY21-22 if we choose to fund it. Purpose is for compliance and the SPED team really wants someone in this dedicated role
 - Can AP take on a Coach role? Can a current Coach take on interventionist role? Concerns about caseload.

Closed Session: The members of LSAT who were present voted unanimously via roll call vote to enter closed session at 7:55pm

During closed session the members of LSAT who were presented voted to approve a proposed budget. Once petitions are made and the budget is formally approved, it will be shared with the Miner Community.

Open Session: The members of LSAT who were present voted unanimously via roll call vote to end closed session at 8:14pm.

Meeting adjourned at 8:14pm.