

**Miner Elementary School LSAT**  
LSAT Meeting: December 15, 2020 - 5:00 pm  
**Meeting Minutes**

*The meeting came to order at 5:05pm. The meeting was conducted via Zoom.*

**Introductions:**

The following members were present:

- Parent Representatives
  - LaToya McCarthy-Scott (K parent)
  - David Treat (3<sup>rd</sup> and K parent)
  - Bernadette Wittschen (2<sup>nd</sup> and PK4 parent) – Co-Chair
- Parent Organization Representative – Julie Muir (1<sup>st</sup> and PK4 parent)
- Teacher Representatives
  - Ms. Coles (Instructional Coach)
  - Ms. Halley (3-5 SPED)
  - Ms. Hillenbrand (5<sup>th</sup>)
  - Mr. Yoho (K) – Co-Chair
- WTU Representative – Mr. Martin (2<sup>nd</sup>)
- Staff Representative – Ms. LaTorya Loving (ECE paraprofessional)
- Community Representatives
  - Josh Gillerman

**Reopening Updates:**

*Reopen Community Corps selected from current school leaders*

- 3<sup>rd</sup> meeting yesterday (12/14/20)
- Plan submitted with different instructional models for each grade that almost entirely align with what teacher recommended
  - In-person: ECE, K, 1, 2; all SPED
  - CARE: 3, 4, 5
- Hope to know who will be returning in the next few weeks (staff and students)
- January PTO General Meeting will focus on the reopening plan

**CSP Implementation:**

- Plan was created under DCPS guidance that there would be in-person learning by now
- Some items on CPS can be implemented in term 3 when (if) in-person learning returns
- Mission and vision discussions scheduled to start later
- Going well:
  - Weekly PDs led by teachers aligned with ALT priority areas (topics are focused on essential practices in a virtual world)
  - Community School Related goals – advisory board held first meeting and is open
  - Remind App/communications have been very positive
  - Parent Academies are slated to begin in January in connection with Eliot-Hine
- Climate and Culture
  - RJ has not been the go-to because behavior looks so different in a virtual setting
  - SEL breaks have been built into the schedule
  - Discipline looks different in a virtual world so there have been no formal write-ups and therefore no data
  - Attendance
    - Number of chronically absent is up about 6% from this time last year
    - Large portion of chronically absent are ECE
    - Working with Family Services Coordinator to support ECE families
- Testing data is a struggle
  - Reliability is a big question mark
  - If it appears as though we won't be returning in person for term 3, then we need to make revisions in January

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**Enrollment Projection:**

- 418 total students
- Grade level caps:
  - K-2: 20 students
  - 3-5: 25 students
  - ECE: lottery based so not an issue
- Projections over cap:
  - 1<sup>st</sup> grade projected 55 students (currently 2 classrooms)—hopefully we will budgeted for an additional teacher since 15 students over cap
  - 2<sup>nd</sup> grade projected 48 students (currently 2 classrooms)—hopefully we will be budgeted for an additional teacher since 8 students over cap, but less likely
- Once you hit 400 students:
  - 2-2.5 Special Subjects teachers are covered in budget
  - All staff funded at a percentage are fully funded
- DCPS likely to take away our ECE autism inclusive program as it will likely be moved to a school with an autism program through 5<sup>th</sup> grade. This will not affect our projection of 418.

**Budget Priorities:**

- Staff who are regularly in contact with students, including additional support staff to help students get up to speed
- First grade teacher (3<sup>rd</sup> classroom)
- “L3” staff (librarian?)
- Questions/suggestions
  - Possibility of altering job description to meet Miner-specific needs unlikely
  - Suggestion to meet with grade level bands for anonymous teacher input
  - Suggestion to review past budget priorities to see if they are still priorities

**Equity Team Update:**

- New co-facilitators have led one meeting (12/8/20)
- Discussions of Miner culture overall have come up, but no conclusions/action thus far

**PTO Check-In:**

- Greenery Sale brought in \$4,000 in sales plus \$7,000 in sponsorships
- Overall fundraising is going well

**Future Meetings:**

- Next meeting: January 26 at 5pm (PTO will alter time of January Leadership Team Meeting).

*Meeting adjourned at 6:15pm.*