

Miner Elementary School LSAT
LSAT Meeting: September 22, 2020 - 5:00 pm
Meeting Minutes

The meeting came to order at 6:01pm. The meeting was conducted via Zoom.

Introductions:

The following members were present:

- Parent Representatives
 - Marissa Gunn (K parent)
 - LaToya McCarthy-Scott (K parent)
 - David Treat (3rd and K parent)
 - Bernadette Wittschen (2nd and PK4 parent)
- Parent Organization Representative – Julie Muir (1st and PK4 parent)
- Teacher Representatives
 - Ms. Coles (Instructional Coach)
 - Ms. Halley (3-5 SPED)
 - Ms. Hillenbrand (5th)
 - Mr. Yoho (K)
- WTU Representative – Mr. Martin (2nd)

Staff Representative and Community Representative have not yet been elected.

Comprehensive School Plan:

- CSP Areas:
 - Shared leadership
 - Engagement
 - Culture of Achievement
 - Academics
- Plan to create Community School Advisory Board
- Plan to hold a schoolwide mission and vision process
- Goal for consistent schoolwide communication with families
- CSP will be shared once approved by Instructional Superintendent

Selection of LSAT Leadership:

- Chairs
 - Two nominees: Bernadette Wittschen (parent) and Mr. Jason Yoho (teacher)
 - Elected unanimously as co-chairs
- Secretary: Julie Muir (parent organization rep)

Other Business:

- Attendance
 - Logins to canvas: 93.2%
 - No data for class participation
 - Can we ask teachers to track attendance in live sessions?
 - Concerns with tracking attendance re: WTU guidelines, short ECE sessions
 - Mr. Jackson and Mr. Martin (WTU) will meet to discuss schedule, including possibility of taking attendance in live sessions.
- School policies/practices around asynchronous learning
 - Teachers not allowed to record live classes for later asynchronous learning due to students being on camera
 - Requirements are for 4 days/week live; 1 day/week asynchronous
- Survey
 - Suggestion to create survey for parents/guardians regarding how live learning is going for their students
 - Ideas include questions about whole group versus small group

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- Could leadership make changes to schedule based on survey results? Potentially if DCPS minimums are met and it doesn't harm students/families
- Survey for all grades or just k-5?
 - Concern 1: ECE iPads still haven't been delivered so those students may not be receiving a genuine virtual learning experience yet. All k-5 devices have been delivered to Miner (some still awaiting pick-up).
 - Concern 2: We don't want to exclude ECE families from sharing their experiences with virtual learning.
- Suggestion: Equity Team or PTO should go forward with the survey since waiting until next LSAT meeting will not be reasonable considering return to in-school learning date is November 6. Members of the Equity Team who are on the LSAT will meet separately to create a survey. Paper copies should be made available for Community Day on 9/26/20.
- Virtual Learning Schedule
 - Small Group Instruction (synchronous) not yet happening in all grades due to BOY testing but will eventually happen pk-5th grade
 - Currently Miner schedule is 30 minutes of live instruction over DCPS requirement (not including special subjects, which are taught by live instruction for k-5 students)
 - Concern: Miner says we are only 30 minutes over the DCPS minimum guidelines for live instruction but this doesn't factor in morning meetings which generally last 20-30 minutes (synchronous)
 - Concern with changing the schedule: Instructional Superintendent would want data to support a schedule change and the school doesn't have it yet
 - Can we come up with a plan to track data of attendance in live lesson plans?
 - Admin is open to schedule changes as long as they (a) adhere to DCPS guidelines and (b) are in best interest of all students.
 - Additional questions or concerns? Email co-chairs to share with admin

Future Meetings:

- Meetings will be held the 3rd Tuesday of the month from 5-6:30pm via Zoom until it is safe to return to in-person meetings
- Possible exceptions: January (there is no school on the 3rd Tuesday) and February (budget meeting)
- Next meeting: October 20 at 5pm

Meeting adjourned at 6:31pm.