

# Miner PTO General Meeting

February 6, 2018

## Did you know...

...this year Miner has instituted a “Share Table” during meal time in the cafeteria. Students can “donate” unwanted and unopened food items to the share table, from which other students can openly choose if they’d like additional food. This helps ensure students receive enough of the food they want, while cutting down on food waste.

# Agenda

**6:00 - 6:05** Welcome

**6:05 - 6:15** Principal's Report

**6:15 - 6:25** LSAT & PreK Parent Committee Reports

**6:25 - 6:30** President & VP Report

**6:30 - 6:45** Upcoming Events, Reminders & Opportunities

**6:45 - 7:00** Regular PTO Business

# Welcome!

- Babysitting
  - Provided free of charge (including dinner) by Christ City Church DC
- Refreshments & Light Dinner
  - Suggested donation of \$2 per pizza slice
  - Please let us know if you'd like to contribute food or funding for future PTO meetings
- Next PTO meeting date: Tuesday, March 6 at 6:00

# Principal's Report

Mr. Jackson

# LSAT Report

- Purpose: Advise Principal Jackson on school priorities, budget
- Leadership
  - Co-chairs: Tammy Alexander and Ms. Coles
  - Secretary: Andrew Whitehead
- Meets the third Tuesday of the month: 5:00 - 6:30 p.m. in the Large Group Instruction Room above the Library
- Upcoming meetings about next year's budget: February 15 and February 20
- Meeting notes posted on dedicated LSAT page on Miner's website:  
<http://www.minerelementary.org/lSAT.html>

# PreK Parent Committee Report

- Purpose: increase ECE family engagement
- Leadership:
  - Chair: Matt Renaud
  - Co-Chairs: James Hunter and Nikeita Wynn
  - PTO Liaison: Sheri Rigby
  - Head Start Policy Council Representative: Taneisha Thornton
  - DCPS ECE Family Services Coordinator: Dante Daniel
- Next meeting: Friday, March 9 at 8:45 AM in the ECE Kitchen
- Upcoming Events
  - Monday, February 12 from 8:30 AM - 9:30 AM in the ECE Common Area: Valentine "Trash to Treasure" Craft Activity
  - Friday, February 23 at 9:30 AM in the ECE Common Area: Black History Month Student Presentations

# President & VP Report

- Recent events - thank you to all who made these possible!
  - Winter Staff Appreciation Lunch
    - Catered by new partner Chik-Fil-A on Maryland Avenue - Thank you Peter Choi!
  - Winter Dance
- The final three Open Houses for prospective parents have been completed. Thank you Principal Jackson, Dante Daniel, and Ms. Cummings for proactive outreach and information sharing to future Miner families!
- Three letters from LSAT, SCAC, and PTO Exec Board were delivered to Superintendent Hughes and Chancellor Wilson requesting that DCPS appoint Mr. Jackson as permanent Principal.
  - Letters will be emailed to the PTO listserv tomorrow.
- Note regarding last month's Special Topic on Summer Programming: due to DCPS plans to deep clean and paint Miner this summer, no programming will be hosted at Miner.
  - DCPS has not made a final decision whether to allow Adventure Camp to operate here per prior agreement.
- Thoughts about having PTO Exec Board elections in the Spring to coincide with LSAT elections?

# Upcoming Events, Reminders & Opportunities



# Upcoming Events (1 of 3)

## Thursday, February 8

- **7:00 PM in the cafeteria // Advisory Neighborhood Commission 6A Monthly Meeting:** Further information and a meeting agenda are available on the ANC6A website: <http://anc6a.org>

## Monday, February 12

- **8:30 AM - 9:30 AM in the ECE Common Area // Valentine "Trash to Treasure" Craft Activity:** Join your fellow PK3 and PK4 parents in transforming various craft materials into Valentine cards for every ECE student. You can donate new or used craft materials at drop off during the **week of February 5**. This includes anything around your house that could be used to create or decorate Valentine's cards.

## Thursday, February 15

- **5:00 PM - 6:30 PM in the Large Group Instruction Room // LSAT Meeting:** This will be a special FY2018-19 budget preview meeting. The first 30 minutes will be open to all, with the last hour a closed session.

# Upcoming Events (2 of 3)

## Friday, February 16

- **No school for students:** Professional Development Day

## Monday, February 19

- **School Closed:** President's Day Holiday

## Tuesday, February 20

- **5:00 PM - TBD in the Large Group Instruction Room // LSAT Meeting:** This will be an extended version of the regular February LSAT meeting to continue budget discussions. The first 30 minutes will be open to all, with the remainder a closed session.

## Friday, February 23

- **9:30 AM in the ECE Common Area // Black History Month Student Presentations:** After morning breakfast our ECE students will present what they have learned about Black history. Parents and relatives are encouraged to attend.

# Upcoming Events (3 of 3)

## Thursday, March 1

- **MySchoolDC Lottery closes:** Make sure to apply [here](#) before the deadline.

## Friday, March 2

- **No school for students:** Parent Teacher Conferences

## Monday, March 5 through Friday, March 9

- **Scholastic Book Fair:** During our twice-yearly event, families will have the opportunity to browse an incredible selection of age-appropriate books and make purchases that support Miner's library and literacy programs. Parents, please consider buying an additional book or two and donating it to your child's classroom library!

## Tuesday, March 6

- **6:00 PM - 7:30 PM in the cafeteria // PTO General Meeting:** This is the PTO's regular monthly meeting for the membership to hear the latest news, developments, and plans from the PTO leadership, Principal Jackson, and special guests. Light refreshments and free babysitting provided.

# Volunteer Reminders & Opportunities

- **Spring Family Dance Planning:** If you're a parent or staff and you'd like to help plan this event on April 13, please contact Ms. Dorsey.
- **Spring Festival:** The Executive Board is discussing the size, scope, and scheduling of this potential event. If you'd like to volunteer or just have ideas what the festival should be about or what to include, please contact Julie Muir.

See the Volunteer page (<http://www.minerelementary.org/volunteer.html>) on Miner's website for the latest details.

# Donation Reminders & Opportunities

- **Black History Month Book Drive:** February is Black History Month! The Miner community invites you to honor Black History Month by donating to the school a used or new book featuring Black characters or influential African American figures. See our dedicated [Black History Month Book Drive](#) webpage for details
- **Valentine "Trash to Treasure" Craft Activity:** On February 12, the PreK Parent Committee will be hosting a craft event to transform various craft materials into Valentine cards for every ECE student. If you would like to donate new or used craft materials (this includes anything around your house that could be used to create or decorate Valentine's cards), please do so during drop off all this week.
- **Yard Sale Items:** The school has offered space at the school for storage of donations until our annual Yard Sale (tentatively April 28). As you clean and organize for the new year, just bring any toys, games, clothes, household items, furniture, decor, or other items in good condition to the school at any time. You can leave donations in the Parent Resource Center (Room 143) just off the East Lobby. If you'd like a receipt for tax purposes, just email us at [minerpto@gmail.com](mailto:minerpto@gmail.com).

See the Donations page (<http://www.minerelementary.org/donate.html>) on Miner's website for the latest details.

# Regular PTO Business

# Treasurer Report

**Miner Elementary PTO  
Treasurer's Monthly Report - Summary  
SY 17 - 18**

February 6, 2018

**Balance as of 1/9/18: 26,633**

**SY 17- 18 Income**

Donations	400
Sales	435
Miscellaneous	-
OSSE Grant	-
Other Grants	-
<b>Total Income</b>	<b>835</b>

**SY 17-18 Expenses**

Admin & operations	41
Fundraising & grants	(323) *
Communications & outreach	379 *
Appreciation & recognition	254
Family support	-
Family engagement & events	430
Community engagement	-
Facilities & grounds	-
Classroom grants	342
Partnerships	-
Other/miscellaneous	-
OSSE grant	-
<b>Total Expenses</b>	<b>1,124</b>

*change in Balance (289)*

**Effective Balance 2/6/18: 26,345**

\* includes an reclassification of Square fees

**Miner Elementary PTO  
Treasurer's Cumulative Report - Summary  
SY 17 - 18**

February 6, 2018

<b>Balance as of 9/12/17:</b>	<b>15,682</b>
SY16-17 carryover expenses	(591)
carryover grant expenses	-
<b>Adjusted Beginning balance:</b>	<b>15,091</b>

**SY 17- 18 Income**

Donations	14,728 <sup>(1)</sup>
Sales	15,113 <sup>(2)</sup>
Miscellaneous	1,920 <sup>(3)</sup>
OSSE Grant	-
Other Grants	2,000
<b>Total Income</b>	<b>33,762</b>

**SY 17-18 Expenses**

Admin & operations	241
Fundraising & grants	8,710
Communications & outreach	3,538
Appreciation & recognition	596
Family support	1,275
Family engagement & events	1,142
Community engagement	652
Facilities & grounds	2,814
Classroom grants	1,490
Partnerships	-
Other/miscellaneous	2,049 <sup>(3)</sup>
OSSE grant	-
<b>Total Expenses</b>	<b>22,508</b>

*change in Balance 11,254*

**Effective Balance 2/6/18: 26,345**

(1) Donation figure is net of PayPal fees totalling \$166.54

(2) Sales figure is net of Square fees totalling \$389.85

(3) Miscellaneous revenue and expense includes

\$1,897.84 for Scholastic book fair passthrough

# Treasurer Report

Miner Elementary PTO  
Budget Projection  
SY 17 - 18

February 6, 2018

<b>Balance as of 9/12/17:</b>	<b>15,682</b>
SY16-17 carryover expenses	(591)
carryover grant expenses	<u>(1,350)</u>
<b>Adjusted Beginning balance:</b>	<b>13,741</b>

**SY 17- 18 Income**

Donations	16,000
Sales	18,000
Miscellaneous	300
OSSE Grant	17,488
Other Grants	<u>3,400</u>
<b>Total Income</b>	<b>55,188</b>

**SY 17-18 Expenses**

Admin & operations	1,150
Fundraising & grants	9,600
Communications & outreach	4,740
Appreciation & recognition	3,300
Family support	1,500
Family engagement & events	4,600
Community engagement	650
Facilities & grounds	7,100 *
Classroom grants	7,600
Partnerships	1,250
Other/miscellaneous	2,500
OSSE garden grant	<u>17,488 *</u>
<b>Total Expenses</b>	<b>61,478</b>

*change in Balance* (6,290)

**Projected Balance 9/30/18** 7,451

\* includes expenses that are contingent on grant funding

- If PTO spends all money planned for in the budget, we should end up with between \$4,000 and \$5,000 remaining, even taking into account \$2,000 in “seed money” for next year’s PTO.
- PTO Exec Board has begun discussions with the admin on uses for any remaining funds. Ideas include:
  - Classroom technology
  - Classroom books
  - Replace stage curtains
  - “Grand sendoff” for the fifth graders
- If you have ideas, or are in support of one of the options above, please let us know!
- Would a survey of all parents and staff be useful?



# Teacher Representative Report

- Welcome back Ms. Betts!
- Book Fair: March 5-9
- Teachers are still looking for interested parents to volunteer in the classroom or chaperone field trips
  - If interested, please see your student's teacher!
- PTO will begin asking staff to report on instructional activities related to our two garden grants: OSSE and RiverSmart Schools

# Fundraising & Grants Committee

- **Black History Month Book Drive:** Honor Black History Month by donating to Miner a used or new book featuring Black characters and influential African American figures.
  - Choose from one of the books on our wishlist:  
[www.wishlitr.com/miner-pto-grants](http://www.wishlitr.com/miner-pto-grants)
  - Support local Black businesses and authors! Purchasing books from one of these vendors:
    - MahoganyBooks: [MahoganyBooks.com](http://MahoganyBooks.com)
    - ShoutMousePress: [shoutmousepress.org/reach](http://shoutmousepress.org/reach)
  - Drop off books in the school's front lobby or mail them directly to:

Miner PTO  
601 15th St NE  
Washington DC 20002

- Yard Sale - April 28 (TBD date)
  - Donation drop off has started

# Fundraising & Grants Committee

- **RiverSmart Grant:** Miner was awarded a grant by the RiverSmart Schools program to renovate and integrate the ECE garden into the hoped-for replacement of the ECE playground structures!
  - Thank you Katy Thomas for authoring the application!
  - Implementation with RSS, DCPS, and DGS will begin soon and probably take two years to have our new ECE garden fully installed
- Don't forget:
  - Use Amazon Smile when making purchases anytime:  
<http://smile.amazon.com/ch/46-2524347>
  - Link your Harris Teeter VIC card to Miner:  
[https://www.harristeeter.com/together-in-education#/app/cm  
s](https://www.harristeeter.com/together-in-education#/app/cms)
  - Visit our Move!Play!Grow! Sponsors:  
<http://www.minerelementary.org/sponsors.html>

# Communications & Outreach Committee

- New Committee Chair: Katy Thomas
- Any volunteers for the following positions?
  - Spirit Store Manager
  - Outreach to Prospective/Incoming Families
    - Work with the school to plan Spring and Summer playdates
- T-Shirts still available for sale!
  - Youth short-sleeve/long-sleeve: \$9 / \$12
  - Adult short-sleeve/long-sleeve: \$11 / \$14
  - Cash, checks, and debit/credit cards accepted
  - We are working with our vendor to offer sweats, hoodies, polos, and button-downs

# Appreciation & Recognition Committee

- Valentine appreciation event for staff is in work

# Family Support Committee

- No update

# Family Engagement & Events

- New Committee Co-Chair: Ms. Dorsey
- **Spring Family Dance Planning:** If you're a parent or staff and you'd like to help plan this event on April 13, please contact Ms. Dorsey.
- **Spring Festival:** The Executive Board is discussing the size, scope, and scheduling of this potential event.
  - Limit to a Miner-only family event, or make it a large expo/festival with booths and activities open to the entire community?
  - If you'd like to volunteer or just have ideas what the festival should be about or what to include, please contact Julie Muir.

# Facilities & Grounds Committee

- Traffic calming requests submitted to DDOT w/help from ANC6A - Thanks Sheri!
- Search continues for potential outside funding sources to replace the stage curtains
- Working with Dr. King to:
  - Identify and replace various toilet paper, towel, and soap dispensers for the bathrooms
  - Install shelving in the custodial storage room to help better organize tools and supplies



# Civic Liaison

- Coalition of Ward 6 Title 1 schools continuing to press DCPS about ECE buses. Hope to have a new letter drafted/sent this week (or next).
- Mayor Bowser is hosting a Budget Engagement Forum on Feb 22 @ Watkins Elementary
- Deputy Mayor for Education (DME) has scheduled a series of focus groups on policy recommendations coming out of the Cross-Sector Collaboration Task Force.
- DC Council Performance Oversight Hearing for DGS is Feb 20.
- CHPSP0 is hosting a 1/2 day strategic planning event on Feb 24 @ NE Library.

# Thank You!

Any Joys, Questions, or Concerns that you'd like to share?