

Miner Elementary School LSAT

19 December 2017

- MEETING MINUTES -

LSAT members			
Parents:	Tammy Alexander (co-chair) Shantal Hill* Hill Thomas Andrew Whitehead (secretary) David Treat (PTO rep)	Teachers:	Shamayne Coles (co-chair)* Marsha Harris Kamilah Thorne Monica Woodard Tiffany Brown (WTU rep)*
Community rep(s):	Kathleen Jackson*	Staff:	Charlene Stapleton
* Not present			

Student Recruitment & Retention Brainstorm

- LSAT brainstormed opportunities to increase recruitment/retention, slow and reverse loss of students ahead of next year

Recruitment	Retention
Special Program	Special Program
Keep Playdates	Vertical Articulation with Parents
Social Media/Website	Social Media/Website
Early Year K Open House	Continue Home Visits and constant communication with Families
Meet with teacher team (K-5) at outside venue	Incentives/Competitions for teachers
Shadow Day	Welcoming Banner/Invitation for special events
Create Committee for door to door visits for neighborhood students to give info about Miner.	POSITIVE Media
Students Recruit – Forum Style	Keep Top-notch Admin Team
Open Houses (well-advertised, with current parents)	Communication (lots) about what we are doing well.
Parent Forums with current parents	Family Enrollment party/celebration
Curriculum Night to recruit (go through showcase lesson)	Encourage visitors to LSAT and PTO
Excellence Door to Door	Excellence Door to Door
Community Festivals	Community Festivals
Implement Best Practices	Implement Best Practices

Principal for SY 2017-18 – Next steps

- LSAT consensus that establishing a stable administrative team & permanent principal is important for recruitment & retention, discussed next steps
- LSAT waiting for feedback from staff meeting on 10 Jan to initiate process for informing DCPS of decision; LSAT & PTO support retaining Principal Jackson & admin team. Would love to send letter ahead of 9 Jan open house if possible; teachers will follow up with Ms. Brown.

Budget priorities for SY 2018-19

- **Special Academic Focus**
 - Planning for forum next month to gauge community interest in a special curriculum; previous PTO surveys (2015-2016) indicate STEM, IB, & Dual Language as highest community interest
 - Dual Language had lowest support of the three; Spanish was top choice for immersion
 - DCPS has not added Dual Language to any schools next year; would have to wait for SY 2019-2020 for implementation
- **Enrollment Projections**
 - Expected enrollment next year: 349
 - 2nd grade projection low enough (28) to lose a teaching position; administration petitioned for 36 to trigger 2nd class (only request to adjust DCPS projections)
 - Potential for additional ECE class, which would carry some federal funding & not be paid entirely from Miner budget
- **Preliminary discussion of SY2018-19 priorities**
 - DCPS will submit budget in February
 - Miner receives additional money as an at-risk school with Title 1 status
 - DCPS found additional money for Miner for this year; no guarantee of similar extra funding next year—but DCPS has sense that Miner close to hitting performance goals, which would require extra investment in Miner to drive change
 - If Miner is budgeted per projections for 350, will likely lose funding for 1.5 specials teachers, assistant principal position
 - LSAT discussed other schools' strategies, including Wilson—community lobbied mayor, chancellor, local ANC reps for extra funding; LSAT could reach out to Charles Allen & apply similar pressure if budget shrinks next year
 - Community School Coordinator: Miner would need \$80,000 to fund position, which could then theoretically fund itself through grant applications—admin will check w/DCPS to see if Miner could participate in any pilot programs
 - School sign: Miner applied for \$13,000 grant for new school sign; DCPS would not provide any funding for sign

From Nov. LSAT meeting:

- **Administration's recommendations**
 - Math
 - Reading
 - School climate
 - Identifying a special curriculum (i.e., retain STEM or alternative)
- **Other potential priorities discussed**
 - Community school
 - Class size
 - Attendance
- **SY 2017-18 budget (keep in mind)**
 - Not paid out of regular budget:
 - In-school suspension coord. (bumped up from behavioral tech)
 - DSL (bumped up from MSL)
 - One office staff person
 - Custodians: Going from 5 to 4 difficult

CSP Status Report

- Climate feedback continues to improve
- Mid-year testing is underway; administration will see results in January & make adjustments based on data for reading & math goals
- Miner is posting data for Lexia & STMath in hall; goal for next year is for students to know their own status & progress

PTO Check-In

- PTO writing grant proposal for new ECE garden integrated w/playground
- Only 25% of teachers using PTO funds for classroom use; teachers asked PTO to be clearer regarding purpose of the money

NEXT MEETING

Tuesday, January 16, 2017, 5:00 p.m. - 6:30 p.m.

Large Group Instruction Room