

Miner PTO General Meeting

November 7, 2017

Did you know...

All DCPS school buildings (and all other city-owned properties) are managed by the Department of General Services (DGS), and not by the occupants. This means that any and all facilities repairs and improvements must be done by DGS. This school year, DGS has been incredibly responsive to work requests submitted by Miner's administration.

This month and next, DGS will be replacing ALL interior AND exterior lighting at Miner with energy-efficient LED bulbs! Miner's future got that much brighter!

Agenda

6:00 - 6:05 Welcome

6:05 - 6:15 Principal's Report

6:15 - 6:35 Special Topics

6:35 - 6:40 LSAT & PreK Parent Committee Reports

6:40 - 6:45 President & VP Report

6:45 - 7:00 Upcoming Events, Reminders & Opportunities

7:00 - 7:15 Regular PTO Business

Welcome!

- Babysitting
 - Provided free of charge (including dinner) by Christ City Church DC
- Refreshments & Light Dinner
 - Suggested donation of \$2 per pizza slice
 - Please let us know if you'd like to contribute food or funding for future PTO meetings
- Next PTO meeting date: Tuesday, December 5 at 6:00

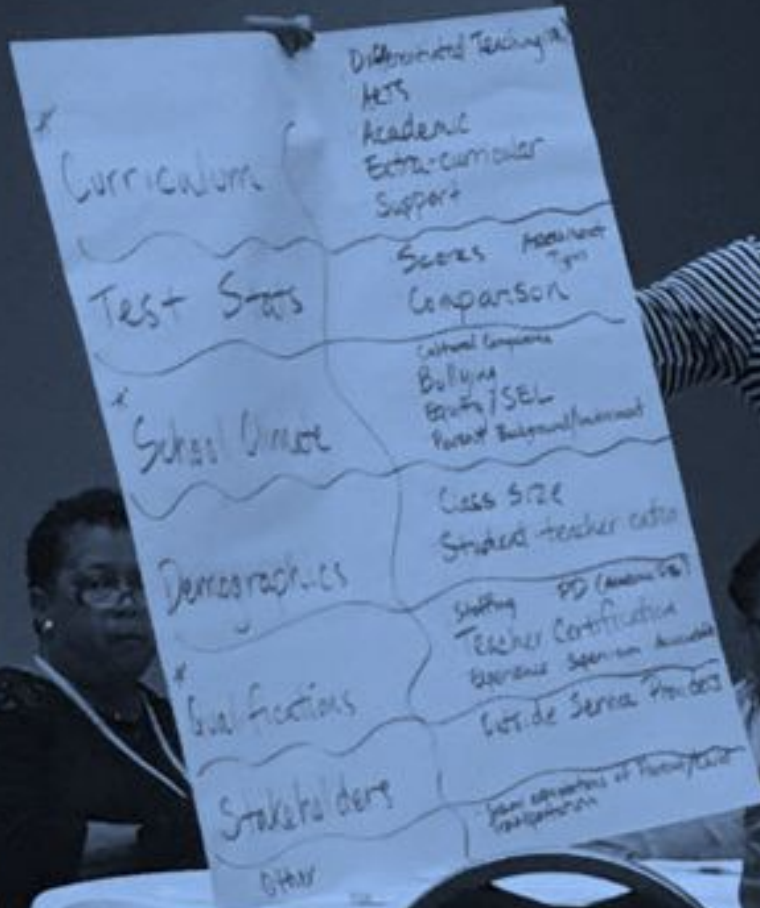
Principal's Report

Mr. Jackson

Special Topic: OSSE Report Card

Josh Lasky

Building a Parent-Driven School Report Card





Using Our Time Together

- i. Our quest to build to ONE Report Card tool for ALL schools
- ii. Public engagement strategy overview
- iii. Introduction to the TOOLKIT
- iv. Discussion



| Our Quest to Build ONE
report card tool for ALL
schools!



A new report card?

School report cards have historically been designed with policymakers in mind—they weren't:

- ✓ readily shared with parents and guardians
- ✓ designed in a way that families could understand or get valuable information about a school



A new report card?

By December 2018, OSSE must produce
ONE report card for ALL schools



Our hope ...

Inform Parents	Shape Better Policy	Propel School Improvement
<p>Families at all income levels will use the system and reports to inform their school choices and/or engage more deeply with their current school</p> <p>Clear information will help families determine the best fit school for their children, and illuminate schools in all sectors who are succeeding at serving children</p>	<p>System leaders will use the reports to make better policy and resource choices and facilitate conversations across LEAs and the city about education</p>	<p>These reports will create a common language used across and within the education sectors</p> <p>School leaders and educators will use the information in the system to inform their thinking and planning, and share what is working</p>



Engagement Strategy Overview



A Balancing Act ...

Our **primary audience** for the report card is **parents and families** and we will prioritize their needs, but we know other groups will use it and need to be engaged

We must **balance needs of users** of the information and the **effort required of schools** to produce it

Some data points are required by law or by the accountability framework which we can't exclude from the report card

We need to launch in 2018 but this isn't a one-time effort, we will continue to refine the look and feel and metrics over time



Three Phases of Engagement

Phase 1: Parent-Driven Content

Present – December 2017

The Big Question:

- *What information do parents need to make informed decisions about their child's school options and how to deepen their engagement with their child's current school?*

Phase 2: Parent-Friendly Design

January – April 2018

The Big Question:

- *How should data be organized and visualized on the report card for parents to find what's most important to them quickly and understand what they are reading?*

Phase 3: A Successful Launch

April 2018 & Beyond

The Big Question:

- *How do we get the community excited about the report card, build momentum for our uses cases, and educate people on how best to use it and provide ongoing feedback?*

Reporting Out Feedback Themes & Decision Rationale



Four Ways for Community Involvement

www.osse.dc.gov/builddcreportcard



Office of the State Superintendent of Education



[OSSE Home](#)

[Services](#)

[Programs ▼](#)

[Resources](#)

[LearnDC](#)

[SBOE](#)

[Career Opportunities](#)

[Start of School](#)

[About OSSE ▼](#)

Help Build ONE Report Card for ALL Schools!

A school report card is an informational tool that should provide you with information that you'd like to know about a school overall, and help you understand how well a school is doing or where it needs more support. Right now, families get thier information from many places like word of mouth and websites like Learn DC and My Schools DC, or even from schools directly. Having so many options can be confusing but by December 2018, OSSE has to produce ONE report card for ALL schools (district and charter), in ONE place, to make it easier for parents to access information. Report cards aren't just for parents and families. They can also prompt conversations between educators about what is working across the city as well.

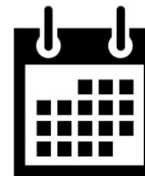
The report card is mandated by a law called the Every Student Succeeds Act or ESSA. But, even though it's mandated, DC is taking the opportunity to build the best, most useful report card it can for families. OSSE has launched a city-wide public engagement effort to hear from families and the community about what they would want to know about schools so we can build a report card that is useful, accessible, and easy to navigate. Here are four ways to plug in right now:



Take the online
survey



Host an
engagement session



Find a session
near you



Sign up for email
& text updates



Phase One's Three-Pronged Approach

A Focus on Content

The Big Question(s): What information do parents need to make informed decisions about their child's school options and how to deepen their engagement with their child's current school?

OSSE-Hosted Feedback Forums

Forums in Wards 5, 7, & 8 to solicit deep and meaningful feedback on report card content

Online Survey

Allows parents and stakeholders who cannot make an in-person engagement activity the opportunity to provide input on the content of the report card

Community-Led Feedback

Plug and Play toolkit that allows community partners to engage diverse stakeholders so that we get voices that reflects the diversity our city and the diverse needs of our students

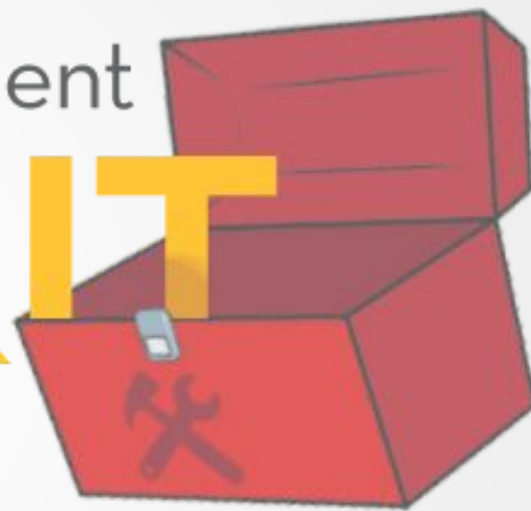


The

Toolkit!

PARENT &
COMMUNITY engagement

TOOLKIT



Help us build ONE school report card tool for ALL schools!

www.osse.dc.gov/builddcreportcard

Available in Spanish late next week!



The

Toolkit

Step 1

PREPARE
for your
feedback session

- Facilitator Guide
- Facilitator Script
- Register Your Event
- Get to Know DC's ESSA Plan
- Glossary
- Request Support

Step 2

PROMOTE
your
feedback session

- Invitation Email Language
- Promo Flyer Template
- Sample Facebook Posts
- Sample Twitter Posts
- Sample Text Message

Step 3

HOST
your
feedback session

- FAQ Sheet
- Sign in Sheet
- "Top 3/ Bottom 3" Activity
- "You Build It" Activity
- Feedback Collection Tool
- Participant Demographic Survey
- Sample Agenda
- Sample PowerPoint
- Name Badge Template

Step 4

SUBMIT
your
feedback

- Email Your Feedback
- Request Feedback Pickup

Special Topic:

Miner's Curriculum

Ms. Thorne, ELA Instructional Coach
Ms. Coles, Math Instructional Coach
Ms. Cummings, ECE Grade Level Chair

LSAT Report

- Purpose: Advise Principal Jackson on school priorities, budget
- Leadership
 - Co-chairs: Tammy Alexander and Ms. Coles
 - Secretary: Andrew Whitehead
- Meets the third Tuesday of the month: 5:00 - 6:30 p.m. in the Large Group Instruction Room above the Library
- Meeting notes posted on dedicated LSAT page on Miner's website:
<http://www.minerelementary.org/lSAT.html>

PreK Parent Committee Report

- Purpose: increase ECE family engagement
- Leadership:
 - Chair: Matt Renaud
 - Co-Chairs: James Hunter and Nikeita Wynn
 - PTO Liaison: Sheri Rigby
 - Head Start Policy Council Representative: Rebecca Briscoe
 - DCPS ECE Family Services Coordinator: Dante Daniel
- Next meeting: Friday, December 8 at 8:45 AM and 3:30 PM in the Parent Resource Center

President & VP Report

- Recent events - thank you to all who made these possible!
 - Move!Play!Grow! Fall Fundraising Drive: \$14,000 in donations & pledges from families, friends, and local businesses - thank you!
 - Walk to School Day
 - School Beautification Day with Playworks
 - DC United final home game at RFK
 - Hilloween at Eastern Market
 - MOTH School Information Fair
 - Oktoberfest
 - Fall Staff Appreciation Lunch
- PTO also wishes to thank Ms. Hopkins' third graders for the wonderful thank-you cards. We hope they enjoy their new headphones!
- Development of the PTO's Needs Assessment is nearly complete and two surveys will be sent out soon: one for parents, and one for staff.
- PTO SY17-18 "Implementation Plan" was completed and sent to Mr. Jackson to forward to all staff.

Recent Events: Walk to School Day - October 4



Top row:

- Left: The Miner delegation was one of the biggest there!
- Middle: Congresswoman Eleanor Holmes-Norton (D-DC) and civil rights icon and Congressman John Lewis (D-GA)
- Right: DC Mayor Muriel Bowser, DCPS Chancellor Antwan Wilson, and Ward 6 Councilmember Charles Allen

Bottom row:

- Left: Mayor Bowser with the Miner delegation before we head out
- Middle: Off we go!
- Right: Mayor Bowser and Deputy Mayor for Education (DME) Jennifer Niles stopped in to say hello to Miner students

Recent Events



School Beautification Day with Playworks - October 21



DC United - October 22



Halloween - October 27

Recent Events



MOETH School Info Fair - October 29



Staff Appreciation Lunch - November 3

Recent Events: Halloween



Upcoming Events, Reminders & Opportunities

Upcoming Events (1 of 3)

Wednesday, November 8

- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).

Thursday, November 9

- **7:00 PM in the cafeteria // Advisory Neighborhood Commission 6A Monthly Meeting:** Further information and a meeting agenda are available on the ANC6A website: <http://anc6a.org>

Friday, November 10

- **School Closed:** Veteran's Day Holiday (observed)

Monday, November 13 through Friday, November 17

- **Scholastic Book Fair:** During our twice-yearly event, families will have the opportunity to browse an incredible selection of age-appropriate books and make purchases that support Miner's library and literacy programs.

Monday, November 13 through Monday, November 20

- **Thanksgiving Food Drive:** Miner's annual drive to collect food items to provide a wonderful Thanksgiving dinner to Miner families in need. Stay tuned for details about how you can contribute!

Upcoming Events (2 of 3)

Wednesday, November 15

- **9:00 AM - 12:00 PM at Miner (Room TBD) // Parent Volunteer Background Check:** For parents interested in being volunteers in the classroom or on field trips, you must undergo a three-step process. The third step is fingerprinting and background, which DCPS will be offering at Miner on November 15. See the [Volunteer](#) page for more details about the full process.
- **4:00 PM - 6:00 PM at Miner (Room TBD) // Parent Volunteer Background Check:** For parents interested in being volunteers in the classroom or on field trips, you must undergo a three-step process. The third step is fingerprinting and background, which DCPS will be offering at Miner on November 15. See the [Volunteer](#) page for more details about the full process.
- **4:30 PM - 6:00 PM in the Gym // Specials Teachers Meet & Greet:** Parents are invited to come and meet our six specials teachers and ask questions about Miner's special subjects: Library, Physical Education/Health, Visual Arts, Music, World Language (Spanish), and Science, Technology, Engineering & Math (STEM).

Tuesday, November 21

- **5:00 PM - 6:30 PM in the Large Group Instruction Room // LSAT Meeting:** All are welcome to observe the Local School Advisory Team's discussions with Principal Jackson. More information about the LSAT [here](#).

Thursday, November 23 & Friday, November 24

- **School Closed:** Thanksgiving Holiday

Upcoming Events (3 of 3)

Friday, December 1

- **No School for Students:** Teacher Professional Development Day
- **5:00 PM - 8:00 PM in the north parking lot // Holiday Greenery Sale:** The Miner PTO will be selling Christmas trees and other holiday greenery: <http://www.minerelementary.org/holiday-greenery-sale.html>

Saturday, December 2

- **9:00 AM - 2:00 PM in the north parking lot // Holiday Greenery Sale:** The Miner PTO will be selling Christmas trees and other holiday greenery: <http://www.minerelementary.org/holiday-greenery-sale.html>

Tuesday, December 5

- **6:00 PM - 7:30 PM in the cafeteria // PTO General Meeting:** This is the PTO's regular monthly meeting for the membership to hear the latest news, developments, and plans from the PTO leadership, Principal Jackson, and special guests. Light refreshments and free babysitting provided. More information about the PTO [here](#).

Reminders & Opportunities

- Volunteering:
 - Background Check Event at Miner on November 15
 - Two sessions: 9:00 AM - 12:00 PM and 4:00 PM - 6:00 PM
 - We need 25 people to sign up for each session. Sign up here:
 - https://docs.google.com/spreadsheets/d/1xMGRXDMymiV_V0YBwbEvoOm47mqhMjiZhabbs5jdsF4/edit?usp=sharing
 - Please complete your Application and TB test first
 - Full details here: <http://www.minerelementary.org/volunteer.html>
 - Ms. Williams the librarian is seeking volunteers to help with the Book Fair next week.
 - See Ms. Williams or sign up here:
<https://volunteer.scholastic.com/#/signup/Yj4QmbC1b>
- Donations
 - Stay tuned for information about how you can contribute to the upcoming Thanksgiving Food Drive.

See the Volunteer page (<http://www.minerelementary.org/volunteer.html>) or the Donations page (<http://www.minerelementary.org/donate.html>) on Miner's website for the latest details.

Regular PTO Business

Treasurer Report

Miner Elementary PTO Treasurer's Cumulative Report - Summary SY 17 - 18

November 7, 2017

Balance as of 9/12/17:	15,682
SY16-17 carryover expenses	(591)
Adjusted Beginning balance:	15,091

SY 17- 18 Income

Donations	11,543 *
Sales	593
Miscellaneous	-
OSSE Grant	-
Other Grants	-
Total Income	12,136

SY 17-18 Expenses

Admin & operations	141
Fundraising & grants	4,289
Communications & outreach	-
Appreciation & recognition	213
Family support	251
Family engagement & events	712
Community engagement	652
Facilities & grounds	2,194
Classroom grants	86
Partnerships	-
Other/miscellaneous	151
OSSE grant	-
Total Expenses	8,690

change in Balance 3,446

Effective Balance 11/7/17: **18,537**

*Donation figure is net of PayPal fees totalling \$132.65

Miner Elementary PTO Treasurer's Monthly Report - Summary SY 17 - 18

November 7, 2017

Balance as of 10/03/17: **19,006**

SY 17- 18 Income

Donations	7,572
Sales	503
Miscellaneous	-
OSSE Grant	-
Other Grants	-
Total Income	8,074

SY 17-18 Expenses

Admin & operations	141
Fundraising & grants	4,289
Communications & outreach	-
Appreciation & recognition	213
Family support	251
Family engagement & events	712
Community engagement	652
Facilities & grounds	2,047
Classroom grants	86
Partnerships	-
Other/miscellaneous	151
OSSE grant	-
Total Expenses	8,543

change in Balance (468)

Effective Balance 11/7/17: **18,537**

Teacher Representative Report

- We had a great Halloween. Thank you all for making it possible.
 - Book-o-Ween
 - Petting Zoo
 - Parade
- Teachers still need classroom volunteers
 - Background check/fingerprinting at Miner on November 15
- We had good turnout for Parent Teacher Conferences
 - Thank you parents!

Fundraising & Grants Committee

Results from our Move!Play!Grow! Fall Fundraising Drive:

- \$6,000 in donations & pledges from families & friends
- \$8,000 in donations & pledges from local businesses.

Thank you sponsors!



Fulcrum
PROPERTIES GROUP
www.fulcrumpg.com



Allied Title
& Escrow llc



rob and brent group



THE SMITH TEAM
JOHN SMITH & PETER GRIMM

TRENT & CO



<http://www.minerelementary.org/sponsors.html>

Fundraising & Grants Committee



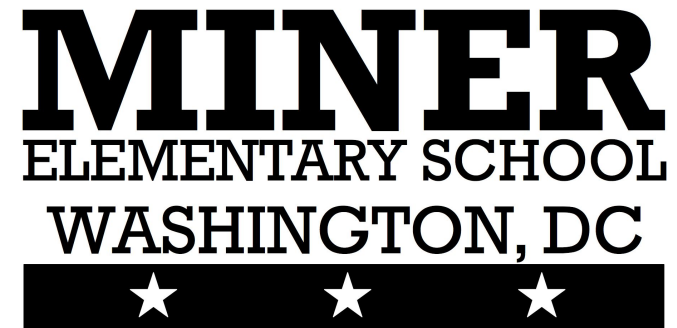
Buy your holiday trees, wreaths, and garland while supporting the Miner Parent Teacher Organization at the same time! Our second annual Holiday Greenery and Bake Sale is coming. Pre-order at the address below or come to the school's north parking lot on Friday, December 1 or Saturday, December 2nd. If you'd like to pre-order but cannot pay online, email minerpto@gmail.com.

We'll have baked goodies for sale too!

<http://www.minerelementary.org/holiday-greenery-sale.html>

Communications & Outreach Committee

- Order has been placed with the t-shirt vendor for the next batch of t-shirts.
 - Thank you to all who pre-ordered!
 - Still waiting to hear back as to when the t-shirts will arrive
- If you want a t-shirt now, the last remaining inventory of t-shirts is for sale:
 - Adult: \$10
 - Youth: \$7
 - We have begun taking pre-orders soon for the next batch of t-shirts
- And don't forget, yard signs are for sale as well
 - \$3 each or \$10 for 4



Appreciation & Recognition Committee

- Thank you to all parents who contributed food or time for the “Fall Staff Appreciation Lunch” on November 3!

Family Support Committee

- Thanksgiving Food Drive: Monday, November 13 through Monday, November 20
 - Planning has begun. If you're interested in helping out, please contact Tiffany Stewart or Julie Muir.

Family Engagement & Events

- Thank you to all parents, teachers, staff and administrators who helped plan and run the multitude of events we had in October! We couldn't have done it without you!
- No major Family Engagement events at Miner are planned until after we return from Winter Break.
- As we're informed of community events, we will pass this information on.

Facilities & Grounds Committee

- Bounce House
 - Purchased, delivered, and used at Oktoberfest!
 - It is now available for Fun Friday and other school-sponsored or PTO-sponsored events



- Stage Curtains
 - Two potential vendors have provided bids
 - PTO Executive Board is discussing how to pay for it (approx \$7,000) since we didn't budget for it
- Bike Racks
 - Request has been made to the city via 311
- PTO has received a request from the school for new PA/Audio equipment

Volunteer Coordinator

- In addition to using SignUpGenius for online signups, we will also begin using a poster-paper sign up sheet hung on the wall somewhere in the school.

Civic Liaison

- Playground advocacy status
 - Walk and talk with Mayor Bowser during Walk to School Day
 - Meeting with Mayor's outreach staff for Ward 6
 - ANC letter
 - Letter to DCPS ECE Division
- ECE field trip transportation status
 - Meeting with DCPS ECE Division

Thank You!

Any Joys, Questions, or Concerns that you'd like to share?