

# Miner PTO General Meeting

October 3, 2017

## Did you know...

Miner Elementary is named for Myrtilla Miner, an educator who led the way for the education of African-American girls and women. In 1851, with support from Henry Ward Beecher and Quaker Philanthropists, she founded the Normal School for Colored Girls, the first school for young African-American women. Also known as the Miner Normal School, the institution focused on teacher education. Despite controversy, the school endured, becoming a DC Public School, and then ultimately merging with other institutions to form the University of the District of Columbia.

<http://www.minerelementary.org/history.html>

# Agenda

**6:00 - 6:05** Welcome

**6:05 - 6:15** Principal's Report

**6:15 - 6:35** Special Topics

**6:35 - 6:40** LSAT & PreK Parent Committee Reports

**6:40 - 6:45** President & VP Report

**6:45 - 7:00** Upcoming Events, Reminders & Opportunities

**7:00 - 7:15** Regular PTO Business

# Welcome!

- Babysitting
  - Provided free of charge (including dinner) by Christ City Church DC
- Refreshments & Light Dinner
  - Suggested donation of \$2 per pizza slice
  - Please let us know if you'd like to contribute food or funding for future PTO meetings
- Next PTO meeting date: Tuesday, November 7 at 6:00

# Principal's Report

Mr. Jackson

# PTO Meeting

Support Staff

October 3<sup>rd</sup>, 2017

# Systems of Care Team

Lashan Kirby – Dean of Students

Marcus Faison – Student Support Specialist

Sheniqua Foskin – LEA Rep/SPED Coordinator

Eva Ramsey – School Psychologist

Thomasine Coates – Social Worker

Monica Woodard – Social Worker

# Instructional Support Team

Shamayne Coles – Math Instructional Coach

Kamilah Thorne – ELA Instructional Coach

Monique Copelin – Instructional Coach

Tawana Poole – Reading Specialist

Katheryn Hunt – Literacy Lab Tutor

Anna Robinson - Literacy Lab Tutor

# Schoolwide Support Team

Geneva Cain – Main Office Clerk

Uchenna Offor – Assistant, Strategy and Logistics

Charlene Stapleton – Business Manager



# Special Topic:

## Eliot-Hine Principal

Ms. Eugenia Young

# Special Topic: OSSE Garden Grant

Ms. Victoria Mirowski, Cultivate the City

# Special Topic:

## Special Topic Interest Survey Results

David Treat, PTO President

# SY17-18 Special Topic Survey Results

- Scheduled Topics
  - January: Summer camps/programs - 86%
  - March: Testing Overview - 71%
  - May: Year in Review - 57%
  - Jun: Planning for next year - 71%
- Potential Topics
  - Current curriculum & Specials overview - 88%
  - Social & emotional learning - 75%
  - “Special” programs (e.g., STEM, Dual Lang, IB) - 75%
  - DCPS services & programs (e.g. Restorative Justice, Community Action Team) - 63%
  - Differentiated learning - 50%
  - Partnerships, clubs, extracurricular activities - 50%
  - Plans for school improvement - 50%
  - SpEd programs & related services - 25%
  - Health & Wellness (mental & physical) - 25%
  - New DCPS Strategic Plan - 12%
- Other Suggestions
  - Diversity & Inclusion
  - Outcome of the Maury Boundary Expansion

# Special Topic:

## SY17-18 PTO Budget Outbrief

Derek Herr, PTO Treasurer

Budget was approved by vote of PTO members present

# Budget Summary & Highlights

**Adjusted Beginning balance: 15,091**

## **SY 17- 18 Income**

Donations	20,000
Sales	10,500
Miscellaneous	300
OSSE Grant	17,488
Other Grants	13,400
<b>Total Income</b>	<b>61,688</b>

## **SY 17-18 Expenses**

Admin & operations	1,150
Fundraising & grants	3,700
Communications & outreach	3,240
Appreciation & recognition	4,200
Family support	1,100
Family engagement & events	4,600
Community engagement	200
Facilities & grounds	7,100 *
Classroom grants	7,200
Partnerships	17,250 *
Other/miscellaneous	2,500
OSSE garden grant	17,488 *
<b>Total Expenses</b>	<b>69,728</b>

**Projected Balance 9/30/18 7,051**

\* includes expenses that are contingent on grant funding

- Starting Balance ~\$15k
- Projected expenses of almost \$70k!
- Separate budget line items for core PTO functions:
  - Appreciation & Recognition
  - Family Support
  - Family Engagement & Events
  - Classroom & Instructional Support
    - \$200 to each classroom (including specials) and instructional support staff
    - \$2,500 for school-wide activities
- Includes Playworks grant (\$10k) and OSSE Garden grant (~\$17.5k the first year)
- As we did last year, the PTO has the ability to sponsor targeted fundraisers for a specific class, grade, department and activity.

*Budget details are available upon request.*

# LSAT Report

- Advise Principal Jackson on school priorities, budget
- Leadership
  - Co-chairs: Tammy Alexander and Ms. Coles
  - Secretary: Andrew Whitehead
- Meets the second Tuesday of the month: 5:00 - 6:30 p.m. in the Large Group Instruction Room above the Library
- Meeting notes posted on dedicated LSAT page on Miner's website:  
<http://www.minerelementary.org/lSAT.html>

# PreK Parent Committee Report

- Next meeting: Friday, October 6 at 8:45 AM in the Parent Resource Center
- Next event: “Bookoween” on October 31
- Leadership:
  - Parent Committee Chair: Matt Renaud
  - Parent Committee Co-Chairs: James Hunter and Nikeita Wynn
  - PTO Liaison: Sheri Rigby
  - Head Start Policy Council Representative: Rebecca Briscoe
  - DCPS ECE Family Services Coordinator: Dante Daniel



# President & VP Report

- Recent events - thank you to all who made these possible!
  - Welcome Back Breakfast
  - Back to School Night
  - OSSE Garden Grant
  - First LSAT meeting of the year
  - Family Support Center
  - Parent Resource Center
- Development of the PTO's Needs Assessment is nearly complete and two surveys will be sent out soon: one for parents, and one for staff.
- PTO SY17-18 "Implementation Plan" in work as well.
- Please consider participating:
  - Tomorrow's Walk To School Day (Mayor Bowser!)
  - Ongoing Move!Play!Grow! donor drive

# Upcoming Events, Reminders & Opportunities

# Upcoming Events (1 of 6)

## Wednesday, October 4

- **No Extended Day for Grades 3-5:** Cancelled due to the monthly staff meeting. PAL and DC Scores will run as normally scheduled.
- **7:30 AM in Lincoln Park // Walk-to-School Day:** Join families from Miner and our sister schools on Capitol Hill for this annual tradition! Meet in the park to gather and hear speeches from local dignitaries, then walk together to Miner to start the day! More information [here](#).
- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).



## Thursday, October 5

- **Picture Day:** Studio K will be at Miner to take "Fall Season School & Personality Photos." You can obtain order forms from the front office.
- **4:00 PM at Miner // Soccer Game vs. Imagine Hope-Tolsen:** Come cheer on our Mighty Miner Bears!

## Friday, October 6

- **8:45 AM - 9:30 AM in the Parent Center // PreK Parent Committee Meeting:** PK3 and PK4 parents meet to discuss upcoming ECE events and get the latest news from DCPS' Early Childhood Division. More information about the PreK Parent Committee [here](#).

# Upcoming Events (2 of 6)

## Monday, October 9

- **School Closed:** Columbus Day Holiday

## Tuesday, October 10

- **5:00 PM - 6:30 PM in the Large Group Instruction Room // LSAT Meeting:** All are welcome to observe the Local School Advisory Team's discussions with Principal Jackson. More information about the LSAT [here](#).

## Wednesday, October 11

- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).

## Thursday, October 12

- **7:00 PM in the cafeteria // Advisory Neighborhood Commission 6A Monthly Meeting:** Further information and a meeting agenda are available on the ANC6A website: <http://anc6a.org>

# Upcoming Events (3 of 6)

## Sunday, October 15

- **9:00 AM - Noon in the Peace Garden // Garden Work Day:** Get your hands a little dirty and help keep Miner's veggie garden neat and tidy. Miner is lucky to have [Cultivate the City](#) as our garden partner and they need our help to keep the garden growing!



## Wednesday, October 18

- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).

## Thursday, October 18

- **4:00 PM at Miner // Soccer Game vs. Orr:** Come cheer on our Mighty Miner Bears!

## Sunday, October 22

- **4:00 PM at RFK Stadium // DC United Final Home Game at RFK:** Miner has been invited to attend DC United's final home game at RFK at they take on the New York Red Bulls. Tickets are just \$25 per person. Further information can be found on the [Community Events](#) page.



# Upcoming Events (4 of 6)

## Monday, October 23 - Tuesday, October 31

- **Scholastic Book Fair:** During our twice-yearly event, families will have the opportunity to browse an incredible selection of age-appropriate books and make purchases that support Miner's library and literacy programs.



## Wednesday, October 25

- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).

## Thursday, October 26

- **Time TBD // Booktoberfest:** Miner's scholars will have the chance to have fun playing games and engaging in other activities during our literacy-themed fall festival (formerly Oktoberfest).
- **4:00 PM at Burrville Elementary // Soccer Game:** Come cheer on our Mighty Miner Bears!
- **Time TBD // Literacy Night:** Miner's scholars will have the chance to have fun playing games and engaging in other activities during our literacy-themed fall festival (formerly Oktoberfest).



# Upcoming Events (5 of 6)

## Friday, October 27

- **No school for students:** Professional Development day & Records Day
- **5:30 PM - 7:30 PM at Eastern Market // Hilloween:** come out and have some Halloween fun at this Capitol Hill tradition! Further information can be found on the [Community Events](#) page.



## Sunday, October 29

- **2:00 PM - 5:00 PM at Capitol Hill Day School // MoTH School Fair:** The Annual Moms on The Hill (MoTH) School Fair is our chance to meet parents from the neighborhood who are interested in learning more about Miner. We've had a good presence the past couple of years, and engaged with a good number of few parents seeking information about Miner. If you're enthusiastic about Miner, we'd love to have you at our information table! Further information can be found on the [Community Events](#) page.



## Wednesday, November 1

- **3:00 PM - 5:00 PM // Cultivate the City Garden Market & CSA Pickup:** See and purchase locally-grown produce and fruits from Miner's garden partner, [Cultivate the City](#). If you've purchased a CSA share, you can pick it up at this time. More information about Cultivate the City and their CSA program [here](#).

# Upcoming Events (6 of 6)

## Thursday, November 2

- **4:00 PM at Thomas Elementary // Soccer Game:** Come cheer on our Mighty Miner Bears!

## Friday, November 3

- **No school for students:** Parent Teacher Conferences
- **11:00 AM - 1:00 PM in the Large Group Instruction Room // Fall Appreciation Lunch:** The PTO is hosting lunch for our incredible educators and support staff to express our appreciation and to thank them for all that they do for Miner's students!



## Sunday, November 5

- **Daylight Saving Time Ends:** Remember to "fall back" and set your clocks back one hour.

## Tuesday, November 7

- **6:00 PM - 7:30 PM in the cafeteria // PTO General Meeting:** This is the PTO's regular monthly meeting for the membership to hear the latest news, developments, and plans from the PTO leadership, Principal Jackson, and special guests. Light refreshments and free babysitting provided. More information about the PTO [here](#).



# Reminders & Opportunities

- Volunteering:
  - In-school and field trip
  - Spirit Store manager
  - Stage curtain researcher (can CHPSPPO help?)
- Donations
  - A few sizes of uniforms still needed
  - Move!Play!Grow!
    - Personal donations (only a few received so far)
    - Business sponsorships (\$4,500 received so far!)

See the Volunteer page (<http://www.minerelementary.org/volunteer.html>) or the Donations page (<http://www.minerelementary.org/donate.html>) on Miner's website for the latest details.

# Regular PTO Business

# Treasurer Report - Monthly Report Summary

<b>Balance as of 9/12/17:</b>	<b>15,682</b>
SY16-17 carryover expenses	(591)
<b>Adjusted Beginning balance:</b>	<b>15,091</b>

## SY 17- 18 Income

Donations	3,972
Sales	90
Miscellaneous	-
OSSE Grant	-
Other Grants	-
<b>Total Income</b>	<b>4,062</b>

## SY 17-18 Expenses

Admin & operations	-
Fundraising & grants	-
Communications & outreach	-
Appreciation & recognition	-
Family support	-
Family engagement & events	-
Community engagement	-
Facilities & grounds	147
Classroom grants	-
Partnerships	-
Other/miscellaneous	-
OSSE grant	-
<b>Total Expenses</b>	<b>147</b>

*change in Balance* 3,915

**Effective Balance 10/3/17:** 19,006

*If you would like more details or want to discuss any of these matters further, please contact the PTO Treasurer, Derek Herr, at (703) 635-5832 or [dh32019@gmail.com](mailto:dh32019@gmail.com)*

# Treasurer Report - Monthly Report Detail

## Deposits

Date	Description	Credit
9/25/17	Cash from t-shirt sales	90.00
9/29/17	Donation check deposit	1,750.00
10/2/17	PayPal transfer	1,244.02
<b>Total</b>		<b>3,084.02</b>

## Expenditures

Date	Description	Debit
9/26/17	Welcome Back Breakfast	(524.82)
<b>Total</b>		<b>(524.82)</b>

## Pending Transactions

Date	Description	Amount
9/26/17	Amazon - shelving	(65.71)
9/29/17	Attachment for wet/dry vacuum	(147.00)
10/3/17	PayPal transfer	977.70
<b>Total</b>		<b>764.99</b>

Beginning Balance	15,681.56
Current Activity	3,324.19
<b>Effective Ending Balance</b>	<b>19,005.75</b>

*If you would like more details or want to discuss any of these matters further, please contact the PTO Treasurer, Derek Herr, at (703) 635-5832 or [dh32019@gmail.com](mailto:dh32019@gmail.com)*

# Treasurer Report - Budget Detail Report

<b><u>Budget Category</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Obligated</u></b>	<b><u>Remaining</u></b>
Admin & operations	1,150	-	-	1,150
Fundraising & grants	3,700	-	-	3,700
Communications & outreach	3,240	-	-	3,240
Appreciation & recognition	4,200	-	-	4,200
Family support	1,100	-	-	1,100
Family engagement & events	4,600	-	-	4,600
Community engagement	200	-	-	200
Facilities & grounds	7,100	147	-	6,953
Classroom grants	7,200	-	-	7,200
Partnerships	17,250	-	-	17,250
Other/miscellaneous	2,500	-	-	2,500
OSSE garden grant	17,488	-	-	17,488
<b>Total Expenses</b>	<b>69,728</b>	<b>147</b>	<b>-</b>	<b>69,581</b>

*If you would like more details or want to discuss any of these matters further, please contact the PTO Treasurer, Derek Herr, at (703) 635-5832 or [dh32019@gmail.com](mailto:dh32019@gmail.com)*

# Teacher Representative Report

- Thank you parents who've begun the DCPS background check process in order to volunteer in the classroom!
- The teaching staff wish to thank the PTO for allocating \$200 in this year's budget to each classroom, special, and other instructional support staff!
- The Kindergarten class was invited to Cox Farm, so a field trip is being planned.
- Progress is being made toward purchase of a bounce house

# Fundraising & Grants Committee

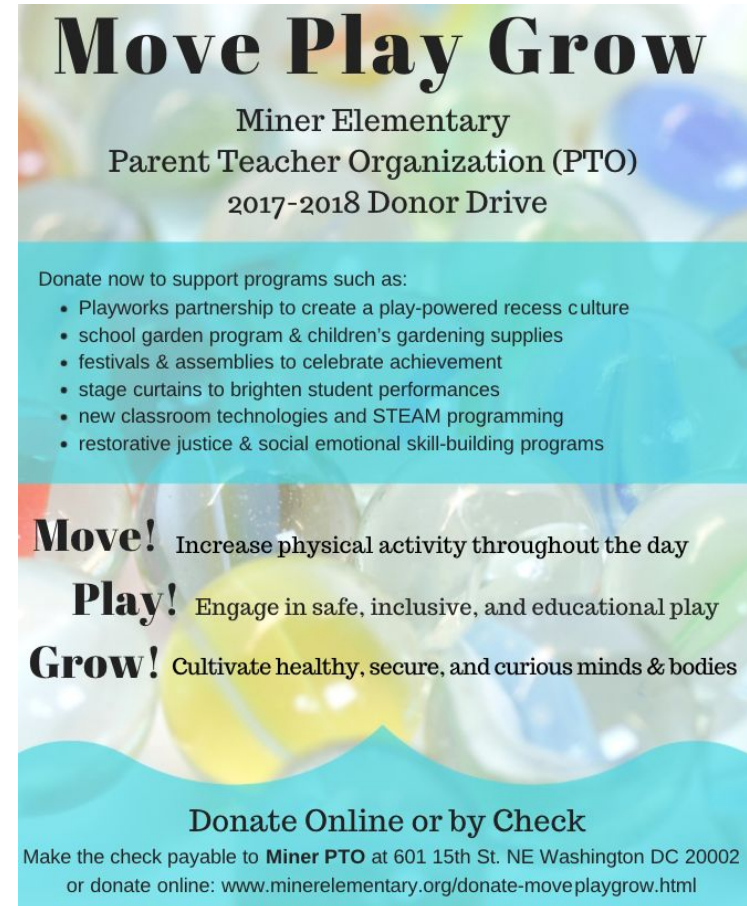
Per recommendation of the committee chairs, the Executive Board approved merging the Fundraising Committee and the Grants Committee. Approval of full PTO membership is requested. **Approved**

- This month, the Committee submitted:
  - Two grants to buy picnic tables and benches
  - One grant to buy an outdoor digital display board

# Fundraising & Grants Committee

## Move! Play! Grow! Is in full swing

- Four ways to contribute:
  - Online via Paypal
  - Via check
  - Make a pledge
  - Employer matching
- Consider donating a “Month for Miner”!
- Business sponsorships also available - **we’ve received \$4,500 so far!**



**Move Play Grow**  
Miner Elementary  
Parent Teacher Organization (PTO)  
2017-2018 Donor Drive

Donate now to support programs such as:

- Playworks partnership to create a play-powered recess culture
- school garden program & children's gardening supplies
- festivals & assemblies to celebrate achievement
- stage curtains to brighten student performances
- new classroom technologies and STEAM programming
- restorative justice & social emotional skill-building programs

**Move!** Increase physical activity throughout the day  
**Play!** Engage in safe, inclusive, and educational play  
**Grow!** Cultivate healthy, secure, and curious minds & bodies

**Donate Online or by Check**  
Make the check payable to **Miner PTO** at 601 15th St. NE Washington DC 20002  
or donate online: [www.minerelementary.org/donate-moveplaygrow.html](http://www.minerelementary.org/donate-moveplaygrow.html)

See the dedicated webpage here: <http://www.minerelementary.org/donate-moveplaygrow.html>



# Communications & Outreach Committee

- Any feedback about the new format of the “Week Ahead” email?
- Committee needs volunteers for:
  - Spirit Store Manager
  - MoTH School Info Fair (October 29)
- Thank you Terri Rupar for volunteering as news/copywriter, and John Muir as “tweeter”!
- The last remaining inventory of t-shirts is for sale:
  - Adult: \$10
  - Youth: \$7
  - We have begun taking pre-orders soon for the next batch of t-shirts
- Yard signs are also for sale
  - \$3 each or \$10 for 4



T-shirt pre-order form available in the Spirit Store:

<http://www.minerelementary.org/spirit-store.html>

# Appreciation & Recognition Committee

- October is Principal Appreciation Month!
- The committee will sponsor a “Fall Staff Appreciation Lunch” on November 3
  - Stay tuned for how you can help out

# Family Support Committee

- The Parent Resource Center (Rm 143) now has computers
  - Opening is TBD until we meet with Administration to work out how it is staffed and hours of operation.
  - Any other ideas for what parents could use in the center?
- A few sizes of uniforms are still needed:
  - Pants: sizes 6, 8, 10, and 12 (regular, not slim)
  - Long-sleeved shirts: Medium, Large, and Extra Large

# Family Engagement & Events

- DC United Game, October 22\*
  - We will be sending information soon on how to purchase tickets
  - Last home game for DC United at RFK!
- “Booktoberfest,” October 26
  - Any volunteers (parents & staff) interested in helping to plan this annual tradition?
- Hilloween, October 27\*
  - If there are 2 or 3 parents who would like to lead this effort, the PTO will fully support

\*Information on these Community-sponsored events can be found on the Community Events page of the website:

<http://www.minerelementary.org/community-events.html>

# Facilities & Grounds Committee

- Thank you to those who volunteered to research replacing the stage curtains!
- Executive Board has begun deliberating Bounce House purchase. Vendor chosen, but size, style, and whether to purchase one or two is still to be decided.
  - PTO membership authorized purchase of a unit, pending discussions with the school on use/operations, storage, liability, and other potential issues

# Volunteer Coordinator

- No additional update at this time

# Civic Liaison

- Walk to School Day tomorrow, October 4
  - Festivities start at 7:30 in Lincoln Park
  - Mayor Bowser will walk with the Miner delegation from the park back to Miner
  - We've always had great turnout from Miner - we hope to see you there!

# Thank You!

Any Joys, Questions, or Concerns that you'd like to share?